



**VILLAGE OF LIPTON**  
**Bylaw #2025-10**  
**A BYLAW TO ESTABLISH AND CONTROL A CEMETERY**

A BYLAW OF THE VILLAGE OF LIPTON TO PROVIDE REGULATIONS FOR THE USE, CARE AND MAINTENANCE OF LIPTON MEMORIAL GARDENS;

The Council of the Village of Lipton, in the Province of Saskatchewan, enacts as follows:

**PART 1 – SCOPE**

1. This Bylaw shall be cited as the “**Cemetery Bylaw**”.
2. This Bylaw shall apply only to the burial of dead human remains in Lipton Memorial Gardens, the location of which is registered as Blk/Par B-Plan 101326711 Ext 4, R.M. of Lipton.

**PART 2 – DEFINITIONS**

For the purpose of this Bylaw, the following definitions shall apply:

“**Administrator**” means the Village Administrator appointed by the Village Council and, for the purposes of this Bylaw, shall include any person appointed by the Administrator from time to time, to act on his/her behalf in the administration of this Bylaw.

“**Beam**” means the continuous cement beam at the head of every plot that all monuments, markers or gravestones must fit within.

“**Block**” means a subdivision of land containing more than one plot.

“**Cemeteries Act**” means the Cemeteries Act of the Province of Saskatchewan, 1999.

“**Cemetery**” means Lipton Memorial Gardens.

“**Columbarium**” means a structure in a cemetery designed for the purpose of storing or interring cremated human remains in a sealed compartment or niche;

“**Columbarium Niche Door Plaque**” means the plaque that is permitted to be placed on the door of the columbarium on niche locations.

“**Council**” means the Council of the Village of Lipton.

“**Cremated Human Remains**” means human bone fragments that remain after cremation;

“**Cremation**” means the technical process of using heat to reduce human remains to bone fragments;

“**Grave**” means a subdivision of land for the purpose of a single burial in the Lipton Memorial Gardens with a depth of approximately 6’, a width of 5’ and a length of 10’.

“**Grave Stone**” means an upright marble, granite, stone or concrete monument erected on any lot or plot for memorial purposes.

“**Grave Cover**” means a cover of fiberglass, plastic, marble, granite or concrete placed over the interred remains.

“**Interment**” means the burial of human remains or cremated human remains in a cemetery, or the interment of cremated human remains in a columbarium.

“**Licensee**” means a person or persons who purchase a lot or lots in the Lipton Memorial Gardens.

“**Lot**” means a subdivision of land for the purpose of a single burial

“**Marker**” means a flat or upright marker bearing the name of the interred deceased person for memorial purposes.

“**Memorial Wall**” means the side walls of the columbarium used for the placement of the personalized plaques in memory of the deceased when ashes have been spread at another location



**“Memorial Wall Plaque”** means the plaque that is permitted to be placed on the side of the columbarium.

**“Monument”** means a tombstone or memorial structure set upon concrete footing or foundation, which projects above the ground, with inscribed or attached lettering or artwork as a means of commemoration and made with granite, marble, bronze, or other approved material

**“Niche”** means an individual compartment to be used for the interment of cremated human remains

**“Plot”** means a subdivision of a section containing four or more lots.

**“Road”** means the gravel path down the middle of the Lipton Memorial Gardens where vehicles are permitted to drive.

**“Village”** means the Village of Lipton, Saskatchewan.

**“Walkway”** means the areas between the aisles.

### **PART 3 - GENERAL REGULATIONS**

1. All persons while in the Cemetery shall conduct themselves in a quiet and orderly manner.
2. No person having alcohol shall be permitted within the Cemetery except for religious ceremony
3. Persons within the Cemetery shall use only the Roads and Walkways and no one person is permitted to walk upon or across graves, excepting Village Employees in the course of their duties.
4. Motor cars and vehicles in the Cemetery shall travel only on the roadways provided for that purpose and shall not travel at a speed greater than 10 kilometers per hour.
5. No motorcycles, bicycles, power snow machines of any kind, skiing of any sort, snowshoeing, and tobogganing or sports activities of any kind will be allowed at the Cemetery.
6. Persons visiting the Cemetery or attending funerals are strictly prohibited from picking flowers, breaking or injuring any tree, shrub, or plant, or from writing upon, defacing or damaging any memorial, fence, or other structure within the cemetery grounds. Any persons shall be held liable to the Village of Lipton for such damages, besides being guilty of a breach of this Bylaw.
7. The Village of Lipton shall not be liable for the loss of or any damage to any monument, marker, or any part thereof or of any memorial tribute located on the Cemetery.
8. Notwithstanding section 3, 6, the Village of Lipton reserves the right to temporarily remove any monument, or marker for the purpose of performing necessary maintenance work.
9. Any notices given to any person pursuant to this Bylaw shall be deemed sufficient if in writing and mailed postpaid to the last known address of such person as entered on the cemetery records.\
10. Grave covering, fences, borders, railings, curbs, copings, trellises, walls, hedges, shrubs, and herbages of any kind are prohibited in the Lipton Cemetery, except as provided in Section 7.
11. Any person who damages any grave, marker, monument, fence, building or structure in the Cemetery shall be liable to the Village of Lipton for such damages, besides being guilty of a breach of this Bylaw;
12. No persons shall dig or open any grave or cause any graves to be dug or opened in any place with the Village other than that now used and/or therein after appropriated for the purpose of the Cemetery. Nor shall any person inter or deposit or cause to be interred or deposited any human remains in any grave with the Village other than as prescribed in the Bylaw.

### **PART 4 - GRAVES, PLOTS AND NICHES**

1. A licensee may reserve a lot or lots by paying in full at the Village Office, the purchase price as set out in "APPENDIX A". The lot or lots shall be reserved for the use of the licensee who has paid the purchase price.



2. The fee for the purchase, opening and closing of plots or niches and any other charges are set out in Schedule "A" attached to this Bylaw. The said Schedule may be amended from time to time by a resolution of the Council.
3. A grave may be used for the burial of one human body.
4. No grave shall be used for any purpose than the burial of the human dead.
5. Graves shall be dug at a depth no less than 1.83 meters (6 feet) from the surface of the ground surrounding the grave.
6. Cremated Human Remains may be interred in an individual lot of the cemetery up to four interments or in an occupied grave in the cemetery up to two interments, in the designated Cremation Circle up to two interments or in the Columbarium up to two interments per niche.
7. Cremation interments in plots shall be done at a minimum depth of 0.6 meters (2 feet) and 16" wide.
8. Lots in the Cremation Area and niches in the Columbarium will be sold in numerical order.
9. A licensee wishing to transfer ownership rights back to the Village of Lipton may do so by making written application to the Village of Lipton. In exchange for the ownership rights, the original licensee shall receive a payment not to exceed the original purchase price minus administration fees.
10. The Village of Lipton shall take all reasonable precautions to protect licensees and the property rights of licensees within the Cemetery from loss and damage; but the Village distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control and especially from damage caused by the elements, an act of God, common enemies, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots or order of any military or civil authority.
11. If a plot is deemed to be abandoned, the Administrator shall follow Section 52 of the Cemeteries Act, 1999, steps including;
  - a. Contacting the Financial and Consumers Affairs Authority (FCAA) of Saskatchewan with the list of effected plots and the reason for request.
  - b. Make an effort to contact the plot owners and disclose the effort to FCAA.
  - c. Post in the newspaper and other public media a declaration that interment rights in cemetery plots have been abandoned.
  - d. Confirm with FCAA that no burials have occurred in the affected plots.
  - e. Replace and substitute a plot at no cost to the original plot should they come forward.

## **PART 5 – INTERMENTS AND DISINTERMENTS**

1. Graves shall be opened and closed and the required excavation for urns of cremated human remains or opening of a columbarium niche shall be made only by persons employed by the Village of Lipton, unless otherwise authorized by the Publics Works Foreman or designate.
2. No interments shall be made in the Cemetery until compliance with the provisions of this Bylaw, the Public Health Act and Vital Statistics Act of the Province of Saskatchewan and with any regulations issued thereunder.
3. The funeral home or family desiring to have a grave dug shall notify the Administrator and make arrangements for the purchase of a lot (unless a lot has already been purchased). Payment for any appropriate charges as set out in Schedule "A" to this Bylaw are due prior to any interment or burial.
4. Notice shall be given to the Chief Administrative Officer at least forty-eight (48) hours in the summer and seventy-two (72) hours in the winter, before the proposed time of interment No person shall disinter human remains except in accordance with the regulations as described in *the Cemeteries Act* and with written authorization of the Minister of Public Health issued pursuant to



an application under the *Public Health Act* as well as with permission from the Village Administrator.

5. Prior to the interment a properly authorized burial permit or cremation certificate must be lodged with the Village Office.
6. Whenever a body is permanently disinterred from a grave and the grave is vacated, ownership rights of the lot so vacated shall revert to the Village of Lipton.
7. The required excavation for urns, shall be made only by persons employed by the Village of Lipton or as arranged by a funeral home. The Village Maintenance shall supervise such to assure other lots are not disturbed.
8. All opening and closing of graves, whether full burial or cremation, shall be completed by the Village Public Work's, or a contractor of the Village's choosing.
9. The price of opening and closing graves, whether full burial or cremation, including digging, stockpiling, removing, and backfilling dirt shall be fixed by Council as per Schedule "A" of this Bylaw, and can vary pending season and plot location.
10. Immediately following the interment, weather permitting, gravesites must be backfilled.
11. An information form as seen in Form "A" of this Bylaw, must be filled out before interment of human remains takes place at the Cemetery.
12. The Village of Lipton shall not be held responsible for any mistakes resulting in precise or proper instructions regarding the grave space where an interment is to be or has been made
13. By order of the Village of Lipton, graves in the Cemetery shall be supplied without charge for the burial for indigent persons.

#### **PART 6 – INTERMENT OF INDIGNANT PERSONS**

1. The Administrator shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the Village is instructed to provide interment rights free of charge pursuant of Section 50 of *The Cemeteries Act, 1999* and any regulations thereto addressing the interment of indigent persons.
2. The interment of indigent persons shall occur in single plots, the location of which shall be within the sole discretion of the Administrator.

#### **PART 7 - GRAVE MARKERS, GRAVE COVERS, PLAQUES**

1. No Monument, marker, or object of any kind shall be placed on any grave or plot in the Cemetery except as provided for in this section
2. All monuments and markers shall be of granite, marble or bronze: Other materials requested for monuments are subject to prior approval by the Administrator.
3. All monuments must fit within the length and width of the continuous cement beams. Any person wishing to install a monument is responsible to determine the width of the grave or graves to be marked for determining maximum dimensions.
4. There are no size or shape requirements for monuments except that they are restricted to the boundaries of the plot purchased.
5. Any monument or marker that varies in dimensions, listed in Part 7. 4. will be removed from the cemetery upon written notice of contravention with the cost of removal to be charged to the offending party.
6. Any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work in the Cemetery shall be responsible for the restoration or repair of any damages to the Cemetery grounds or fixtures resulting from their actions. The Village of Lipton will not be held responsible for any monument damages and repairs required due to improper installation.



7. Columbarium Niche Door Plaques and Memorial Wall Plaques are to be purchased through the Village of Lipton. Plaques other than those supplied by the Village of Lipton may not be used. Plaques will be installed by the Village Public Works.
8. Grave covers are not permitted in any section of the Cemetery.
9. Ornaments, including flower holders or vases, crosses, statues, may be permitted on a burial plot as long as they;
  - a. Are permanently secured to the base of the monument.
  - b. Are unbreakable.
  - c. Do not exceed 14" in height.
9. The Village of Lipton shall not be liable for the loss of or damage to any monument, marker or any part thereof or of any memorial tribute located in the Cemetery.
10. To preserve the proper appearance of the Cemetery, the Village Public Works may remove any memorial or memorialization not permanently attached as per Subsection 10 k). Any memorial or memorialization which has been removed will be kept in storage for thirty (30) days to be claimed by the family. Unclaimed items will be disposed of.
11. Should any monument or other structure in the Cemetery fall into a state of disrepair, the Village of Lipton has the discretion to remove said monument from the Cemetery.
12. The Village of Lipton has the right to temporarily remove any monument or marker for the purpose of performing necessary maintenance work and is not responsible for any damages this temporary removal may cause.
13. The location of lots must be marked by Village staff before the placement of any grave markers.
14. Grave markers shall be placed at the head of the grave, on the continuous beam which has been installed for this purpose. The Village reserves the right to request that any monument installed improperly be corrected by the registered installer of the marker.
15. Any group, individual or company wishing to install a marker must first acquire permission for installation from the Village of Lipton.

#### **PART 8 – TRAFFIC**

1. No person, except those employed by the Village in the performance of their duties, shall drive a vehicle on any part of the Cemetery other than a roadway provided for that purpose.

#### **PART 9 – ADMINISTRATION**

1. All persons employed in the construction and/or installation of burial vaults, grave markers or in doing any other work on lots or graves in the Cemetery, shall be subject to the direction and control of the Administrator, and in the case of any such person or persons refusing to obey the directions or orders of the Administrator, the Administrator shall be empowered to remove such person or persons from the Cemetery.
2. The administrator shall keep an accurate record setting forth the name, location and date of burial of the deceased person.
3. All records, maps, registers, etc. necessary in the administration of the Cemetery shall be maintained in the Village Office and shall be open to public inspection during regular office hours.

#### **PART 10 – CEMETERY/GRAVE MAINTENANCE**

1. No fences, borders, railings, grave covers, curbs, trees, shrubs, perennials, annuals, or boundary markers around or on a grave or graves, or the application of chemical shall be permitted.
2. The Village shall have the right to remove all flowers and wreaths, natural or artificial from anywhere other than the continuous beam on which the monuments are placed.



3. The Administrator may remove or prevent the placing of any stand, holder, base or other receptacle for flowers or plants, deemed to be unsuitable and a hindrance to the maintenance of the Cemetery.
4. Village employees shall have authority to remove any floral designs, flowers, weeds, trees, shrubs, plants or herbage of any kind from the Cemetery as soon as in their judgement, they become unsightly, dangerous, detrimental or diseased.
5. No person shall write upon, mark, scratch, deface or injure any lot, grave marker, fence, building or any structure in or around the Cemetery. Any person found guilty of such damage shall be responsible for the cost of repairing the damage and be subject to the penalty imposed in Part 8 of this Bylaw.
6. The Village of Lipton shall take all reasonable precautions to protect the property rights of owners within the cemetery, including plots and monuments, from loss or damage, but the Village distinctly disclaims all responsibility for loss or damage by the elements, acts of God, thieves, vandals, and accidents

**PART 11 – PENALTY**

1. Any person found guilty of an infraction of this Bylaw or any part thereof, shall be liable on summary conviction, to the penalties prescribed by the General Penalties Bylaw of the Village of Lipton

**PART 12 - SEVERABILITY**

2. If a portion of this bylaw is found by a court of competent jurisdiction to be invalid, the invalid portion will be voided, and the rest of the bylaw remains valid and effective.

**PART 13 - REPEAL**

Bylaw No. 04-2021 is hereby repealed.

(SEAL)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

Certified a true copy of Bylaw No. 2025-10 adopted by resolution of council on the 29th day of October, 2025.

\_\_\_\_\_  
Administrator

*Read a first time this 29<sup>th</sup> Day of October, 2025  
Read a second time this 29<sup>th</sup> Day of October, 2025  
Read a third time and adopted this 29<sup>th</sup> Day of October, 2025*



**APPENDIX "A" BYLAW NO. 2025-10**  
**VILLAGE OF LIPTON**  
**CEMETERY LICENSE**

In consideration of the sum of \_\_\_\_\_ dollars, paid this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by \_\_\_\_\_ to the Administrator of the Village of Lipton for a the lot numbered \_\_\_\_\_ for \_\_\_\_\_, a license is hereby granted and permission granted subject to the provisions of Bylaw 2025-10 of the Village of Lipton and to the conditions and limitations; and the privileges specified in the rules and regulations now in force and which may thereafter come into force governing the said cemetery.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Administrator



## **SCHEDULE OF FEES**

**Fee for purchase of a single lot (cremation or otherwise): \$250.00**

**Fee for each person at the time of placement in lot or niche: \$250.00**

**Fees for burial of cremated human remains in a burial plot or cremation circle:**

\$100.00 on weekdays between the hours of 8:00 am and 3:00 pm.

\$300.00 outside of regular working hours of 7:00 a.m. to 3:00 p.m., Monday to Friday and on stat holidays.

**Fees for interment in the columbarium:**

\$1200.00 per niche

\$150.00 per niche opening

Wall plaque purchased through Nelson Granite will be cost recovery per monument.

**Fee for full burial open/close:** determined by the cost of the contractor



# Lipton Memorial Gardens Information Form

## Contact/Billing Information

Name: \_\_\_\_\_

Billing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Funeral Home: \_\_\_\_\_

Phone #: \_\_\_\_\_

## Decedent Information

Decedent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Death: \_\_\_\_\_

## Service Information

Service date/time: \_\_\_\_\_

Service location: \_\_\_\_\_

Internment date/time: \_\_\_\_\_

Luncheon date/time: \_\_\_\_\_

Luncheon location: \_\_\_\_\_

Lipton Hall rental? \_\_\_\_\_

## Internment Information:

Plot location: \_\_\_\_\_

Plot reserved or new? \_\_\_\_\_

Previous placements? \_\_\_\_\_

Cremation cert/burial permit requested? \_\_\_\_\_

## Cremation:

16" X 16" and 24" deep

\_\_\_\_\_ \$100 on week days between 8:00 am – 3:00 pm.

\_\_\_\_\_ \$300 on weekends or holidays if Public Works closes.

Who is opening? \_\_\_\_\_

Who is closing? \_\_\_\_\_

## Full burial:

\_\_\_\_\_ Casket 32" X 88"

\_\_\_\_\_ Casket plus vault without a base 36" X 88"

\_\_\_\_\_ Casket plus vault with a base 42" X 88"

Contractor opens/closes. Charged as per contractor rates.

Who is opening? \_\_\_\_\_

Who is closing? \_\_\_\_\_

## Columbarium Niche:

\_\_\_\_\_ Niche (up to 2 interments permitted per niche)

\_\_\_\_\_ Memorial Wall Plaque

Name and dates 1 : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and dates 2: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Payment information

Plot/Niche (\$250/\$1200): \_\_\_\_\_

Placement (\$250 per interment): \_\_\_\_\_

Open/close: \_\_\_\_\_

Hall (\$120 + \$50 cleaning fee) \_\_\_\_\_

Other: \_\_\_\_\_

## Notes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_