

Village of Lipton

Meeting Minutes

December 7, 2022 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Mark Horsman
Councillor - Logan Horsman
Councillor Monica Knowles
Councillor - Stanley Norrish
CAO - Wanda McLeod
Assistant - Jenarae Spence

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:10 p.m.

2022/273

2. **Approval of Agenda: As Presented**

Moved By: Mark Horsman

Seconded By: Monica Knowles

That Council approve and adopt the agenda as presented.

CARRIED

3. **Approval of Minutes:**

2022/274

3.1 **November 16, 2022, Meeting Minutes**

Moved By: Logan Horsman

Seconded By: Stanley Norrish

That the minutes of the Regular Meeting of Council held November 16, 2022 be approved.

CARRIED

4. **Financial:**

2022/275

4.1 **Cheque and Online Payment Approval**

Moved By: Mark Horsman

Seconded By: Logan Horsman

That chques and online payments totalling \$41,450.48 be hereby approved.

2022-00070	RM of Lipton - taxes paid to us in error	\$325.48
2022-00073	End of Month payments	\$17,568.31
	Dec 7 Meeting invoices	\$23,556.69

CARRIED

2022/276

4.2 **Payroll**

Moved By: Stanley Norrish

Seconded By: Monica Knowles

THAT payroll be hereby approved:

PP#23	Staff - Nov 2-15	\$4,962.35
PP#11	Council - November	\$1,458.60
PP#24	Staff - Nov 16-29	\$5,036.57

CARRIED



CAO and Assistant left meeting at 7:29 pm

2022/277

4.3 Pay Increases

Moved By: Monica Knowles

Seconded By: Mark Horsman

THAT pay increase for office staff and maintenance shall be 2% and will be implemented on PP#1 in 2023 be hereby approved.

CARRIED

CAO and Assistant returned to meeting at 7:45 pm

4.4 Budget control

4.5 Budget worksheet 2023

2022/278

4.6 Debenture

Moved By: Mark Horsman

Seconded By: Logan Horsman

THAT direction is provided for the CAO to advise the CIBC bank by way of letter of the final debenture payment coupon (#5 of 5) will be presented to them and to debit the general account in the amount of the coupon.

CARRIED

2022/279

5. Reports: Approve Reports

Moved By: Mark Horsman

Seconded By: Monica Knowles

That Council accept the verbal reports of the Mayor, Councilors and CAO.

CARRIED

2022/280

5.1 Borrowing Resolution

Moved By: Logan Horsman

Seconded By: Monica Knowles

BE IT RESOLVED TO REQUEST PERMISSION TO BORROW BY WAY OF LINE OF CREDIT:

That application be made to the Local Government Committee for permission to borrow a sum not to exceed of (\$1,500,000.00) in 2023, for the purpose of interim financing of lagoon expansion.

AND that the amount of the said debt shall be payable in monthly installments of interest only, in the year of 2023 to 2024 inclusive, with a variable rate of prime plus 1%. The sources of money used to pay this will be the Investing in Canada's Infrastructure Grant (ICIP) upon approval.

AND that upon completion of the lagoon build, an application will be made to the LGC for permission to convert the balance owing to a long-term debt.

CARRIED

5.2 NVWM Minutes - Oct 17-2022

5.3 Fire Department Minutes

5.4 SUMA Sept 23-2022 Meeting Minutes - approved Dec 2022

conk *Ry*

2022/281

- 6. **Old Business:**
- 6.1 **OH&S Manual - Village of Lipton**

Moved By: Stanley Norrish
Seconded By: Monica Knowles

THAT the OH&S Manual is approved as presented. All staff will receive a copy and sign/date form recognizing receipt.

CARRIED

- 7. **New Business**
- 7.1 **SUMAssure - Portal and AP access**
- 7.2 **Utility Arrears transfer to tax roll**

2022/282

Moved By: Logan Horsman
Seconded By: Mark Horsman

THAT as per Municipalities Act Section 369 (1) we will provide each owner 30 days notice by registered mail the following utility arrears be transferred to tax roll:

Utility Account	Address	Amount	Tax Roll
0081 0010	Lot 6 Block 5 Plan 62666	\$704.28	080 000
0096 0000	Lot 5-6 Block 6 Plan 62666	\$320.71	095 000

CARRIED

- 8. **Correspondence:**
- 8.1 **RCMP - weekly reports**
- 8.2 **Board of Revision Option - email from Jennifer Craddock**
- 8.3 **Saskatchewan Public Safety Agency**
- 8.4 **Complaint Letter**
- 8.5 **SPRA - updates and programs**
- 8.6 **SUMA Membership 2023**
- 8.7 **PBI - fee review**

2022/283

Moved By: Mark Horsman
Seconded By: Stanley Norrish

To approve the fee review 2023-2024 for Professional Building Inspectors and instruct the CAO to sign and return the confirmation.

CARRIED

2022/284

- 8.8 **File correspondence:**

Moved By: Monica Knowles
Seconded By: Logan Horsman

That all correspondence be filed as provided.

CARRIED

9. **Adjourn**

Moved By: Monica Knowles

Seconded By: Mark Horsman

That the meeting be adjourned at 10:05 p.m.

CARRIED



Mayor Ron Tomolak



Wanda McLeod CAO

Date: January 4, 2023