

# Village of Lipton

## Meeting Minutes

December 3, 2025 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak  
Deputy Mayor - Logan Horsman  
Councillor - Mark Horsman  
Councillor - Glendon Lewis  
Councillor - Stanley Norrish  
CAO - Wanda McLeod

Absent:  
Assistant - Jenarae Spence

**1. Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:02 p.m.

2025/244

**2. Approval of Agenda: As Presented**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council approves the agenda.

CARRIED

2025/245

**3. November 12, 2025 Meeting Minutes**

**Moved By:** Logan Horsman

**Seconded By:** Mark Horsman

That the minutes of the Regular Meeting of Council held November 12, 2025 be approved.

CARRIED

**4. Financial:**

2025/246

**4.1 Cheque and Online Payment Approval**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT cheques and online payments are hereby approved as follows:

Batch	Description	Amount
2025-00058	ICIP - Rip Rap	\$18,443.25
2025-0060-0061	End of November Invoices	\$33,054.67
2025-0062	Invoice Edit List - Dec 3 Meeting	\$14,773.13

CARRIED

*Handwritten signatures and initials in blue ink.*

2025/247

#### 4.2 Payroll

**Moved By:** Logan Horsman

**Seconded By:** Glendon Lewis

THAT Payroll is hereby approved as follows:

Pay period	Description	Amount
PP#11 Council	November 2025	\$1,351.40
PP#23 - Staff	Oct 29 - Nov 11	\$5,899.94
PP#24 - Staff	Nov 12-25	\$6,076.82

CARRIED

#### 4.3 Budgetary Control

2025/248

#### 5. Reports: Approve Reports

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

#### 5.1 NVWM

#### 6. Old Business:

#### 6.1 Review of Bylaw 202-05 - Council Procedures Bylaw

TABLED

#### 6.2 ECTPC

#### 7. New Business

2025/249

#### 7.1 Municipal Revenue Sharing - Declaration

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT the Council of the Village of Lipton confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- \* Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- \* Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- \* In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- \* Adoption of a Council Procedures Bylaw;
- \* Adoption of an Employee Code of Conduct; and
- \* All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2025/250

**8. Correspondence:**

**8.1 RCMP - reports**

**8.2 Calling Lake Cruisers**

**Moved By:** Stanley Norrish

**Seconded By:** Mark Horsman

THAT Council instructs the CAO to sign the agreement with Calling Lake Cruisers for the Establishment of a Snowmobile Trail through the Village of Lipton beginning December 1, 2025 and open ended. The agreement provides the Club has a 5 million liability insurance policy for anything that may occur on the trail.

CARRIED

**8.3 STARS**

**8.4 SAMA**

**8.5 Provincial Mediation Board**

**8.6 Email - Byskal**

2025/251

**8.7 File Correspondence:**

**Moved By:** Glendon Lewis

**Seconded By:** Mark Horsman

THAT all correspondence be filed as provided.

CARRIED

2025/252

**9. Adjourn**

**Moved By:** Mark Horsman

That the meeting be adjourned at 9:33 p.m.

CARRIED

  
Mayor Ron Tomolak

  
Wanda McLeod CAO



Date: December 18, 2025