

Village of Lipton
Meeting Minutes
December 3, 2025 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Logan Horsman
Councillor - Mark Horsman
Councillor - Glendon Lewis
Councillor - Stanley Norrish
CAO - Wanda McLeod

Absent:

Assistant - Jenarae Spence

1. Call To Order

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:02 p.m.

2025/244

2. Approval of Agenda: As Presented

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT Council approves the agenda.

CARRIED

2025/245

3. November 12, 2025 Meeting Minutes

Moved By: Logan Horsman

Seconded By: Mark Horsman

That the minutes of the Regular Meeting of Council held November 12, 2025 be approved.

CARRIED

4. Financial:

2025/246

4.1 Cheque and Online Payment Approval

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT cheques and online payments are hereby approved as follows:

Batch	Description	Amount
2025-00058	ICIP - Rip Rap	\$18,443.25
2025-0060-0061	End of November Invoices	\$33,054.67
2025-0062	Invoice Edit List - Dec 3 Meeting	\$14,773.13

CARRIED

RJ *CH*

4.2 Payroll

Moved By: Logan Horsman
Seconded By: Glendon Lewis

THAT Payroll is hereby approved as follows:

Pay period	Description	Amount
PP#11 Council	November 2025	\$1,351.40
PP#23 - Staff	Oct 29 - Nov 11	\$5,899.94
PP#24 - Staff	Nov 12-25	\$6,076.82

CARRIED

4.3 Budgetary Control**5. Reports: Approve Reports**

Moved By: Mark Horsman
Seconded By: Stanley Norrish

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

5.1 NVWM**6. Old Business:****6.1 Review of Bylaw 202-05 - Council Procedures Bylaw**

TABLED

6.2 ECTPC**7. New Business****7.1 Municipal Revenue Sharing - Declaration**

Moved By: Stanley Norrish
Seconded By: Logan Horsman

THAT the Council of the Village of Lipton confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

* Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;

* Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

* In Good Standing with respect to the reporting and remittance of Education Property Taxes;

* Adoption of a Council Procedures Bylaw;

* Adoption of an Employee Code of Conduct; and

* All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

8. **Correspondence:**

8.1 **RCMP - reports**

2025/250 8.2 **Calling Lake Cruisers**

Moved By: Stanley Norrish

Seconded By: Mark Horsman

THAT Council instructs the CAO to sign the agreement with Calling Lake Cruisers for the Establishment of a Snowmobile Trail through the Village of Lipton beginning December 1, 2025 and open ended. The agreement provides the Club has a 5 million liability insurance policy for anything that may occur on the trail.

CARRIED

8.3 **STARS**

8.4 **SAMA**

8.5 **Provincial Mediation Board**

8.6 **Email - Byskal**

2025/251 8.7 **File Correspondence:**

Moved By: Glendon Lewis

Seconded By: Mark Horsman

THAT all correspondence be filed as provided.

CARRIED

2025/252 9. **Adjourn**

Moved By: Mark Horsman

That the meeting be adjourned at 9:33 p.m.

CARRIED


Mayor Ron Tomolak


Wanda McLeod CAO

Date: December 18, 2025

