

# Village of Lipton

## Meeting Minutes

July 19, 2023 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak  
Deputy Mayor - Mark Horsman  
Councillor - Logan Horsman  
Councillor - Stanley Norrish  
CAO - Wanda McLeod  
Assistant - Jenarae Spence

Absent: Councillor Monica Knowles

**1. Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:04 p.m.

2023/146

**2. Approval of Agenda: As Presented**

**Moved By:** Stanley Norrish

**Seconded By:** Mark Horsman

THAT Council approve and adopt the agenda.

CARRIED

2023/147

**3. Maintenance Report: Steve Enser**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

THAT the report of Maintenance Enser is accepted as presented and;  
THAT we accept the quote from Decloautomation to replace the media and parts as per  
quote in the amount of \$13,523.40 plus taxes and Hydrovac costs that will be on top of  
this quote.

Further, a flow meter will be installed as per Delcoautomation recommendation.

CARRIED

**4. Opening of Tenders**

None

**5. Approval of Minutes:**

2023/148

**5.1 June 21, 2023 Meeting Minutes**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

That the minutes of the Regular Meeting of Council held June 21, 2023 be approved.

CARRIED

**6. Financial:**

2023/149

**6.1 Cheque and Online Payment Approval**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT cheques and online payments are hereby approved as follows:

Batch #	Description	Amount
#2023-00035	End of June payments	\$3,875.53
#2023-00036	July 19 Meeting	\$64,680.16

CARRIED

2023/150

**6.2 Payroll**

**Moved By:** Stanley Norrish

**Seconded By:** Mark Horsman

THAT payroll be hereby approved:

PP#	Description	Amount
PP#6	Council - June 2023	\$1,566.35
PP#13	Staff - June 14-27, 2023	\$6,159.61
PP#14	Staff - June 28-July 11, 2023	\$6,672.17

CARRIED

2023/151

**6.3 Statement of Financial Activities**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT the Statement of Financial Activities ending June 30, 2023 be accepted as presented.

CARRIED

2023/152

**6.4 Bank Recs**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

THAT the bank recs for May and June 2023 for Conexus General and Reserve accounts and the CIBC General account be accepted as presented.

CARRIED

2023/153

**7. Reports: Approve Reports**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

**7.1 Councilor Knowles Report**

**8. Old Business:**

**8.1 Chickens**

Council instructs the CAO to prepare a mailer to go to residents to get their opinions of permitting chickens in the Village for the purposes of supplying eggs only for those who partake and that selling of said eggs is not permitted. Results of the mailer will be provided at next meeting August 16, 2023.

TABLED

2023/154

**8.2 ICIP - Lagoon**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT Infrastructure Canada, Project #20220020, has provided conditional approval from the Ministry of Government Relations as a result, the CAO is instructed to proceed with BCL Engineering on the engineering work as per their previous proposal.

CARRIED

2023/155

**8.3 Base Tax Bylaw 04-2023 1st read**

That Bylaw #04-2023 A Bylaw to Provide a Base Tax be read a first time

2023/156

**8.4 Base Tax Bylaw 04-2023 2nd read**

That Bylaw #04-2023 A Bylaw to Provide a Base Tax be read a second time

2023/157

**8.5 Base Tax Bylaw 04-2023 - 3 readings at this meeting**

That Bylaw #04-2023 A Bylaw to Provide a Base Tax given three readings at this meeting.

2023/158

**8.6 Base Tax Bylaw 04-2023 3rd read**

That Bylaw #04-2023 A Bylaw to Provide a Base Tax be read a third time and adopted.

2023/159

**8.6.1 SMB Application**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

BE IT RESOLVED THAT application be made to the Local Government Committee for permission to borrow from CIBC the sum of:

- \$1,000,000.00 revolving term loan.
- \$500,000.00 fixed rate term loan.
- \$100,000.00 operating line of credit; and

ALL to a max of \$1,600,000.00 at a rate of Prime plus 0.75%. Interest payments would be paid during the project life span and grant funds will be applied as received. Once the grant has been completed and all reporting satisfied, the remaining moneys owed will turn into a long-term debt payable over 10 years.

AND that the amount of the said debt shall be payable in installments for years 2025 to 2035 inclusive, with interest at a rate of prime plus 0.75 per centum per annum.

CARRIED

2023/160

**8.7 Borrowing Bylaw for Lagoon Expansion #06-2023**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

That Bylaw #06-2023 Borrowing Bylaw for Lagoon Expansion be read a first time.

CARRIED

2023/161

**8.8 2021 Census of Population**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

THAT we recognize the 2021 Census of Population was incorrect and the final analysis revealed the corrected population of the Village of Lipton indeed should be 322 and will be updated on their page for Population and dwelling count amendments, 2021 Census (statcan.gc.ca).

CARRIED

2023/162

**8.9 Permit LIP20-001/002**

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

THAT the CAO responds to Permit holder LIP20-001/002 that they are to follow the requirements and deadlines put forth by PBI.

CARRIED

**9. New Business**

**9.1 Insurance for rentals**

2023/163

**9.2 NSF Policy**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

THAT the NSF Policy be hereby approved and implemented.

CARRIED

**10. Correspondence:**

**10.1 RCMP - weekly reports**

**10.2 Water Security Agency**

**10.3 Sask Housing Corporation - Nominating Committee**

**10.4 Canadian Public Works Association**

**10.5 Municipal Surcharge on SaskEnergy Bills**

**10.6 SUMA Portal**

2023/164

**10.7 File Correspondence:**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

THAT all correspondence be filed as provided.

CARRIED

11. **Adjourn**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

That the meeting be adjourned at 10:08 p.m.

Next meeting: August 16, 2023

CARRIED

  
\_\_\_\_\_  
Mayor Ron Tomolak

  
\_\_\_\_\_  
Wanda McLeod CAO

Date: August 16, 2023

