

VILLAGE OF LIPTON
Minutes of the Regular Meeting
held on October 2, 2019 in the Village Council Chambers

Present:

Mayor: Ron Tomolak
Councilors: Mark Horsman
Logan Horsman
Joye Schoonbaert
Rob Schoonbaert
CAO: Erinn Schreiner

Call to Order:

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:00 p.m.

Agenda Approval:

204/19 R. Schoonbaert That Council approved the agenda.

Carried

Minutes:

205/19 M. Horsman That the minutes of the Regular Meeting of Council held September 4, 2019 be approved.

Carried

Accounts:

206/19 M. Horsman That CIBC Cheques #10365 - #10423 totaling \$394,794.05; Conexus Cheques #1 - #17 totaling \$10,864.82 be hereby approved.

Carried

Reports:

207/19 R. Schoonbaert That Council accept the verbal reports of the Mayor, Councilors and the written report prepared by the CAO.

Carried

Old Business:

EMO Draft Plan

208/19 L. Horsman That Council acknowledges the draft plan for the EMO Draft Plan and that we continue to work on it.

Carried

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R. Behnke – Water Service Connection

209/19 R. Schoonbaert That Council approves the request from R. Behnke to install a water line, at Mr. Behnke’s cost, and have it hooked up to the Village’s water distribution system. Mr. Behnke will have to sign the agreement between the Village of Lipton and himself before servicing will begin.

Carried

Sidewalks

210/19 L. Horsman That Council agrees to the Foreman fixing the sidewalk at Lot 17, Block 4, Plan 62666 and at the cemetery for the new bench.

Carried

New Business:

September 2019 Financial Statement

211/19 J. Schoonbaert That Council approves the September 2019 Financial Statement, attached to and forming a part of these minutes, as presented.

Carried

August 2019 Bank Reconciliation Statements

212/19 R. Schoonbaert That Council has been made aware by the CAO that the August 2019 bank reconciliation report is not prepared for this meeting due to computer issues. MuniSoft is currently working on the problem and the report will be presented at the next regular council meeting.

Carried

Truck Quotes

213/19 L. Horsman That Council acknowledges the quotes provided for a new village truck.

Carried

T. Masters – Letter of Concern

214/19 M. Horsman That Council acknowledges the letter of concern prepared by T. Masters.

Carried

B. Tannahill – Storm Sewer Update

215/19 R. Schoonbaert That Council acknowledges the letter from B. Tannahill and that the CAO is write a letter explaining Council’s plan to improve the storm water system.

Carried

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E. Schreiner - Probation

216/19 J. Schoonbaert That Council agrees to end Erinn Schreiner's 6 month probationary period and that her employment contract continues with the Village of Lipton.

Carried

Bylaw Enforcement Officer Report

217/19 J. Schoonbaert That Council approves the Bylaw Enforcement Officer's report for 08/28/19 and that they instruct the Administration to continue any processes that need to be done after the Order to Remedy's have expired.

Carried

Bylaw Enforcement Officer Report

218/19 J. Schoonbaert That Council approves the Bylaw Enforcement Officer's report for 09/23/19 and that they instruct the Administration to continue any processes that need to be done after the Order to Remedy's have expired.

Carried

J. Herrig - Letter of Complaint

219/19 L. Horsman That Council acknowledges the complaint letter as presented and that the CAO write a letter explaining that cats cannot be fed by anyone except the owner in their own home not running at large.

Carried

SUMAssure - Extra Insurance

220/19 M. Horsman That Council accepts the SUMAssure report as presented.

Carried

Hall - Roof Leak Update

221/19 L. Horsman That Council acknowledges the verbal update given by the CAO in regards to the roof leak at the Hall.

Carried

UMAAS - Training Session

222/19 M. Horsman That Council approves the CAO's request to be enrolled in the UMAAS LAFOIP and ISC workshop to be held on October 23, 2019 and that the Assistant CAO also be enrolled in the same workshop.

Carried

Councillors M. Horsman and L. Horsman declared a conflict before the discussion and voting of Agenda item F15. They left the meeting at 8:23 pm and rejoined the meeting at 8:42 after the discussion and voting had taken place.

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L. Horsman - Lot Consolidation

223/19 R. Schoonbaert That Council approves the lot consolidation of Lot 3, Block 17, Plan EW1316 with Lot 4, Block 17, Plan EW1316.

Tabled

L. Horsman - Extension

224/19 J. Schoonbaert That Council approves the request from L. Horsman to have a time extension on cleaning Lot 3, Block 17, Plan EW1316 until October 31, 2019.

Carried

Parking Bylaw - review

225/19 L. Horsman That Council acknowledges receiving a copy of Bylaw #2018-08 for review and that we bring it back to the next meeting for revisions.

Carried

M. Lewis - Work Placement

226/19 J. Schoonbaert That Council accepts the proposal from M. Lewis and the Lipton School to have Mr. Lewis work with the outside staff in order to earn credits in school. The Village is not paying any wage to Mr. Lewis as this is a part of a school program.

Carried

Storm Sewer Lift Station - Quotes

227/19 R. Schoonbaert That Council approves the quote provided by D. Daradich to install a concrete sump pump (3"), a no-clog impeller and an electrical control float switch on Miller Street to aid in the flooding issues that occur when there is an overabundance of moisture. The total cost of this project is \$36,140.00.

Carried

B. Speers - Parking Concerns

228/19 L. Horsman That Council acknowledges the letter from B. Speers regarding her parking concerns on Watson Street.

Carried

M. Winter's - Back Alley Concerns

229/19 R. Schoonbaert That Council acknowledges the request from M. Winter to cut the back alley deeper to alleviate water accumulating in the back alley from Ceylon Street to Fife Street. Council has asked the CAO to write a letter to Mr. Winter explaining the Village's plan to build the new catch basin and see if that can handle the extra water.

Carried

Hiring of Third Outside Man

230/19 R. Schoonbaert That Council allows the Village Foreman to hire Dave Hofski to aid in any Village project that requires extra help at a rate of \$20.00 per hour.

Carried

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Staff/Fire Department Christmas Party

231/19 R. Schoonbaert That Council will host a Christmas Staff/Fire Department Party on Saturday, November 30, 2019 at 6:00 pm at the Senior's Center in Lipton. The CAO is to call around for catering and to apply for a liquor permit.

Carried

Councillors J. Schoonbaert and R. Schoonbaert declared a conflict with Agenda items F 11 and F12 and left the meeting at 9:10 pm before voting and discussion. They did not return for the rest of the meeting.

Hall Caretaking Contract

232/19 M. Horsman That Council instructs the CAO to write a letter to the current hall caretaker and terminate her contract due to the fact that we cannot use the hall at this time due to insurance purposes.

Carried

Lot 17 Subdivision

233/19 M. Horsman That Council instructs the CAO to contact our Village Lawyer to draft a letter to each individual who purchased an un-subdivided, un-titled lot in 2012 explaining that the subdivision cannot happen on this lot due to the inability to enter into a Parallel Growth Agreement with the Water Security Agency. All monies that were paid are to be refunded to the individuals.

Carried

Gray Avenue Closure

234/19 M. Horsman That Council agrees to the closure of Gray Avenue as per Planning and Development.

Tabled

Correspondence

235/19 M. Horsman That all correspondence be filed as provided.

Carried

Adjournment:

236/19 M. Horsman That the meeting be adjourned at 9:32 p.m.

Carried

Mayor

Chief Administrative Officer