

# Village of Lipton

## Meeting Minutes

March 22, 2023 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak  
Deputy Mayor - Mark Horsman  
Councillor - Logan Horsman  
Councillor Monica Knowles  
Councillor - Stanley Norrish  
CAO - Wanda McLeod  
Assistant - Jenarae Spence

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:05 p.m.

2. **Delegate: Staff Sergeant Dean Lerat - 7:00-7:17pm**

Yearly update.

2023/052

3. **Approval of Agenda: As Presented**

**Moved By:** Monica Knowles

**Seconded By:** Mark Horsman

That Council approve and adopt the agenda.

CARRIED

4. **Approval of Minutes:**

2023/053

4.1 **February 15, 2023 Regular Meeting Minutes and February 22, 2023 Special Meeting**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

That the minutes of the Regular Meeting of Council held February 15, 2023 and February 22, 2023 Special Meeting be approved.

CARRIED

5. **Financial:**

2023/054

5.1 **Payroll**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Payroll be hereby approved:

**Payroll**

Pay Period	Description	Amount
PP#4 - 2023	Staff Feb 8 - 21, 2023	\$5,512.92
PP#5 - 2023	Staff Feb 22 - Mar 7, 2023	\$5,296.13
PP#2 - 2023	Council February 2023	\$1,390.85
PP#6 - 2023	Staff Mar 8-21, 2022	\$5,226.25

CARRIED

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2023/055

**5.2 Cheque and Online Payment Approval**

**Moved By:** Logan Horsman

**Seconded By:** Monica Knowles

That Cheques and Online payments be hereby approved:

Batch	Description	Amount
2023-00010	Online Payments	\$15,653.26
2023-00014	March meeting invoices	\$61,401.56

CARRIED

2023/056

**5.3 Bank Rec Feb 2023**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT the bank recs for February 2023 CIBC account and Conexus General and Reserves account are accepted as presented.

CARRIED

**5.4 2023 Budget scenerio - draft**

2023/057

**6. Reports: Approve Reports**

**Moved By:** Monica Knowles

**Seconded By:** Stanley Norrish

That Council accept the verbal reports of the Mayor, Councilors and CAO.

CARRIED

**6.1 Water FOBs**

**6.2 NVWM Minutes February 27, 2023**

**6.3 Maintenance Report**

**7. Old Business:**

**7.1 ICIP - Lagoon**

TABLED

**7.2 ICIP Grant Lagoon Recommended Steps**

2023/058

**7.3 SUBD-000915-2022 Subdivision**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT approval is provided to allocate 0.059 hectares Municipal Reserve for the SUBD-000915-2022 Subdivison on the east side of Lot 15 in order to meet the requirements of Community Planning for the development of Lot F Parcel 17, Plan EW1316.

CARRIED

2023/059

**7.4 TAXervice**

**Moved By:** Logan Horsman

**Seconded By:** Monica Knowles

THAT the Engagement letter from TAXervice is hereby accepted and Council instructs the CAO to sign and return the acknowledgement.

CARRIED

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*Ry*

2023/060

**8. New Business**

**8.1 Rezoning Request**

**Moved By:** Monica Knowles

**Seconded By:** Mark Horsman

THAT the request to rezone 110 Watson Street from Community Service - CS to Residential - R1 is approved and all costs associated will be directed to the owner.

CARRIED

**8.2 Lot lease for Prairie Co-op**

2023/061

**8.3 Updated Certificate of Appointment for PBI**

**Moved By:** Stanley Norrish

**Seconded By:** Monica Knowles

In accordance with the service agreement with Professional Building Inspections, Inc., the Village of Lipton hereby resolves to issue a Certificate of Appointment for :

- Douglas Mulhall - Class 3 Licensed Building Official, Saskatchewan BOL001
- Virginia Shepley - Class 3 Licensed Building Official, Saskatchewan BOL517
- Bobby Baker - R-Class 3 Licensed Building Official, Saskatchewan BOL552/701
- Amanda Kaufmann - Class 2 Licensed Building Official, Saskatchewan BOL405
- Walter Schroeder - Class 1 Licensed Building Official, Saskatchewan BOL488
- David Kindred - Class 1 Licensed Building Official, Saskatchewan BOL514
- Dustin Masuk - Class 1 Licensed Building Official, Saskatchewan BOL667
- Joshua Nitz - Class 1 Licensed Building Official, Saskatchewan BOL785
- John Dulle - Class 1 Licensed Building Official, Saskatchewan BOL789
- William Hudema - T-Class 1 Licensed Building Official, Saskatchewan BOL780

CARRIED

**8.4 Sea Hawk Quote**

**8.5 Rocky Mountain Phoenix**

**8.6 Municipal Utilities**

**9. Correspondence:**

**9.1 RCMP Weekly Reports**

**9.2 RCMP Quarterly Letter**

**9.3 Final Closure Letter - ICIP Grant Flooding Drainage Repair**

**9.4 Royal Canadian Mounted Police - District Commander Update**

**9.5 ECTPC**

**9.6 Prairie Coop**

**9.7 Parkland Regional Library**

**9.8 Echo Valley Provincial Park**

2023/062

**9.9 File Correspondence**

**Moved By:** Monica Knowles

**Seconded By:** Logan Horsman

That all correspondence be filed as provided.

CARRIED

10. **Next Meetings**

April 12, 2023 @ 7:00 pm  
BCL Meeting TBD  
May 3, 2023 @7:00

2023/062

11. **Adjourn**

**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman

That the meeting be adjourned at 9:22 p.m.

CARRIED

  
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Mayor Ron Tomolak

  
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Wanda McLeod CAO

Date: April 12, 2023

