

Village of Lipton

Meeting Minutes

February 7, 2024 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Mark Horsman
Councillor - Logan Horsman
Councillor - Stanley Norrish
CAO - Wanda McLeod
Assistant - Jenarae Spence

Absent: Councillor Monica Knowles

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:00 p.m.

2024/020

2. **Approval of Agenda: As Presented**

Moved By: Stanley Norrish

Seconded By: Mark Horsman

THAT Council approve and adopt the agenda.

CARRIED

3. **Approval of Minutes:**

2024/021

3.1 **January 17, 2024 Meeting Minutes**

Moved By: Logan Horsman

Seconded By: Mark Horsman

That the minutes of the Regular Meeting of Council held January 17, 2024 be approved.

CARRIED

4. **Financial:**

2024/022

4.1 **Cheque and Online Payment Approval**

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT cheques and online payments are hereby approved as follows:

Batch #	Description	Amount
2024-00007	End of January Payments	\$3,742.00
2024-00009	CIBC to RCU	\$50,000.00
2024-00005	Feb 7 Meeting Invoices	\$8,010.14

CARRIED

2024/023

4.2 Payroll

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT Payroll be hereby approved:

PayPeriod	Description	Amount
PP#2 2024	Staff Jan 10-23, 2024	\$5,219.83
PP#1 2024	Council January 2024	\$1,508.13

CARRIED

2024/024

4.3 Statement of Financial Activities

Moved By: Mark Horsman

Seconded By: Logan Horsman

THAT the Statement of Financial Activities for January 2024 be accepted as presented.

CARRIED

2024/025

4.4 Bank Reconciliations

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT bank reconciliations for all accounts for December 2023 and January 2024 are accepted as presented.

CARRIED

2024/026

5. Reports: Approve Reports

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

5.1 NVWM

5.2 All Nations Healing Hospital Board

2024/027

5.3 Sidewalk cleaning

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT Art Seel will be paid \$100/month for the snow removal on the sidewalk in front of the post office to the old bank.

CARRIED

6. Old Business:

2024/028

6.1 Wage allocation 2023

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT Council approve to allocate for the 2023 year 20% of the Administration staff wages and benefits; 50% of the Maintenance wages benefits and 5% of the Summer Student wages and benefits to the Sewer and Water Department. Be it further approves the allocation of 40% of the shop/office supplies utility expenses to the Fire Department.

CARRIED

2024/029

6.2 Auditor

Moved By: Mark Horsman
Seconded By: Stanley Norrish

THAT Council appoints Sensus Chartered Professional Accountants Ltd as the auditors for the Village of Lipton for 2024.

CARRIED

2024/030

6.3 Dog Catcher

Moved By: Mark Horsman
Seconded By: Logan Horsman

THAT the contract for Dog Catcher be accepted for the 2024 year.

CARRIED

2024/031

6.4 Solicitor Appointment

Moved By: Mark Horsman
Seconded By: Logan Horsman

THAT Council appoints Bertram Scriven Prior and Martin as the solicitors for the Village of Lipton for 2024.

CARRIED

2024/032

6.5 Volunteer Fire Department CRA Letters

Moved By: Stanley Norrish
Seconded By: Logan Horsman

THAT the Village of Lipton will supply Canada Revenue Volunteer Fire Fighter Credit Letters for the department members who meet the requirements of 200 or more hours in Fire Fighting Services. The Fire Chief will supply the list of the qualifying members and will hand out the forms when prepared.

CARRIED

6.6 Water Fob Monthly Report

2024/033

6.7 Lighting Quotes - Shop/FD

Moved By: Stanley Norrish
Seconded By: Logan Horsman

THAT the Shop lighting replacement to LED lights is awarded to J & V Electric Ltd for \$3,577.90 including taxes.

CARRIED

7. New Business

2024/034

7.1 Hospital Board

Moved By: Logan Horsman

THAT Councilor Mark Horsman be appointed as the Village of Lipton representative on the All Nations Healing Hospital Board effective February 2024.

CARRIED

2024/035

7.2 Official Community Plan

Moved By: Mark Horsman

Seconded By: Logan Horsman

That Bylaw #01-2024 Official Community Plan be read a first time.

CARRIED

2024/036

7.3 Zoning Bylaw

Moved By: Logan Horsman

Seconded By: Stanley Norrish

That Bylaw #02-2024 Zoning Bylaw be read a first time.

CARRIED

2024/037

7.4 Holidays

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT holidays are approved for Enser - February 13-22, 2024 and McLeod - March 11-19, 2024.

CARRIED

2024/038

7.5 Council training session

Moved By: Mark Horsman

Seconded By: Logan Horsman

THAT Ron McCullough is hereby the approved Council Trainer at the cost of \$1,000.00 plus GST to be scheduled at our next earliest convenience and Council attendance will be mandatory.

CARRIED

2024/039

7.6 Elections Workshop

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT the CAO and Assistant will attend the Elections Workshop in Melville on March 26, 2024 at a cost of \$200 (\$100 each) paid to RMAA Workshop Fund and will cover milage for attendance.

CARRIED

8. Correspondence:

8.1 Prosoils

8.2 East Central Transportation Planning Committee

8.3 Saskatchewan Public Safety Agency

2024/040

8.4 Saskatchewan Public Safety Agency - training

Moved By: Logan Horsman

Seconded By: Mark Horsman

THAT 3 spots have been reserved for the Village on February 29, 2024 in Yorkton for their PDAP Assistance Program where the CAO, Mayor and Fire Cheif will be in attendance. No cost for the training but mileage and meals will be covered for those attending.

CARRIED

2024/041

8.5 File Correspondence:

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT all correspondence be filed as provided.

CARRIED


2024/042

9. Adjourn

Moved By: Mark Horsman

That the meeting be adjourned at 9:31 p.m.

CARRIED



Mayor Ron Tomolak



Wanda McLeod CAO

Date: February 28, 2024

