

Village of Lipton

Meeting Minutes

October 1, 2025 - Regular Meeting of Council - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Logan Horsman
Councillor - Mark Horsman
Councillor - Glendon Lewis
Councillor - Stanley Norrish
CAO - Wanda McLeod
Assistant - Jenarae Spence

1. Call To Order

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:10 p.m.

2025/198

2. Approval of Agenda: As Presented

Moved By: Mark Horsman

Seconded By: Logan Horsman

THAT Council approves the agenda.

3. Approval of Minutes:

2025/199

3.1 September 17, 2025 Meeting Minutes

Moved By: Stanley Norrish

Seconded By: Logan Horsman

That the minutes of the Regular Meeting of Council held September 17, 2025 be approved.

CARRIED

4. Financial:

2025/200

4.1 Cheque and Online Payment Approval

Moved By: Stanley Norrish

Seconded By: Mark Horsman

THAT cheques and online payments are hereby approved as follows:

Batch #	Description	Amount
2025-00048	End of September invoices	\$12,704.61
2025-00049	Oct 1 Meeting	\$20,017.25

CARRIED

2025/201

4.2 Payroll

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT payroll be hereby approved:

Pay Period	Description	Amount
PP#19 Staff	Sept 3-16, 2025	\$4,653.23
PP#9 Council	September 2025	\$1,020.10

CARRIED



2025/202

5. Reports: Approve Reports

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

6. Old Business:

6.1 Water Bylaw 07-2025 - approval from SMB

6.2 HR Manual - Policy #2025-02

TABLED

7. New Business

2025/203

7.1 SGI - Provincial Traffic Safety Fund Grant - School Zone Safety

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT the Council is aware and approves of the SGI Provincial Safety Fund Grant was submitted on September 22, 2025 to cover the costs of two (2) electronic speed display signs and Caution Children at Play signs for the School Zone Safety initiative.

CARRIED

Councilor Norrish declared a conflict and stepped out of the meeting at 8:23 pm.

2025/204

7.2 Maintenance Hire

Moved By: Logan Horsman

Seconded By: Mark Horsman

That Council approves and acknowledges that Cameron Norrish is hired as a Public Works Employee as per contract. Start date - September 22, 2025.

CARRIED

Councilor Norrish returned to meeting at 8:25 pm.

2025/205

7.3 Audit service RFP

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT the auditor accepted for the next three (3) years is to remain with Sensus Accounting according to their quote supplied.

CARRIED

8. Correspondence:

8.1 SUMA

8.2 Resolution on Infrastructure Sharing Formula - Town of Radisson

8.3 NVWM - Road service agreement draft

8.4 Canada Post

8.5 ECTPC - probationary status

2025/206

8.6 File Correspondence:

Moved By: Glendon Lewis

Seconded By: Logan Horsman

THAT all correspondence be filed as provided.

CARRIED

2025/207

9. Adjourn

Moved By: Mark Horsman

That the meeting be adjourned at 8:56 p.m.

CARRIED



Mayor Ron Tomolak



Wanda McLeod CAO

Date: October 15, 2025

