

# Village of Lipton

## Meeting Minutes

May 21, 2025 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak  
Deputy Mayor - Logan Horsman  
Councillor - Mark Horsman  
Councillor - Stanley Norrish  
Councilor - vacant  
CAO - Wanda McLeod  
Assistant - Jenarae Spence

### 1. Call To Order

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:05 p.m.

### 2. Resignation

2025/100

#### 2.1 Resignation

**Moved By:** Logan Horsman

**Seconded By:** Mark Horsman

THAT Council acknowledges receipt and accepts the resignation of Councilor Herrig effective immediately.

FURTHER that a By-election to be held on October 22, 2025 to fill the vacant seat this resignation creates as per *The Local Government Elections Act 2015 Section 11 (1)*.

CARRIED

2025/101

### 3. Approval of Agenda: As Presented

**Moved By:** Stanley Norrish

**Seconded By:** Mark Horsman

THAT Council approves the agenda.

CARRIED

2025/102

### 4. Approval of Minutes:

#### 4.1 May 7, 2025 Meeting Minutes

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

That the minutes of the Regular Meeting of Council held May 7, 2025 be approved.

CARRIED



**5. Financial:**

2025/103

**5.1 Cheque and Online Payment Approval**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT cheques and online payments are hereby approved as follows:

Batch #	Description	Amount
2025-00018	May 21 Meeting	\$38,600.71

CARRIED

2025/104

**5.2 Payroll**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT Council approves payroll as presented:

Pay Period	Description	Amount
PP#8 Staff	April 2-15, 2025	\$5,607.73
PP#9 Staff	April 16-29, 2025	\$6,100.32
PP#10 Staff	April 30-May 13, 2025	\$5,386.43
PP#4 Council	April 2025	\$4,898.30

CARRIED

2025/105

**5.3 Statement of Financial Activities - April 2025**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council accepts the Statement of Financial Activities for the period ending April 2025 as presented.

CARRIED

**5.4 Postal Strike**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

THAT Council approves the paying of vendors via online access/EFT (Electronic Funds Transfer) during the duration of a possible Canada Post Strike with one approval needed for the online payment understanding the resumption of payment via cheque will occur once everyone is back to work.

CARRIED

2025/106

**5.5 Overdraft - Raymore Credit Union**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT Council approves to attach a \$50,000.00 line of credit/authorized overdraft protection to the general chequing account and will be set up at a rate of PRIME minus 1.00%.

CARRIED

WJ  
RJ

2025/107

**6. Reports: Approve Reports**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

2025/108

**6.1 WSA Inspection**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

THAT Council acknowledges the Water Security Inspection Report as presented.

CARRIED

**7. Old Business:**

2025/109

**7.1 Nuisance Wildlife Permit**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council instructs the CAO to resubmit for a permit for 2025 for Nuisance Wildlife Control with the following listed for consent to hunt within the boundaries of the Village with confirmation of a valid PAL being provided to the office to accompany the application:  
Stephen Enser  
Logan Horsman  
Ron Tomolak

CARRIED

**7.2 Quote for signs**

**7.3 Parkland Regional Library Q1 Budget Report**

**8. New Business**

2025/110

**8.1 Cemetery - Columbarium**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

THAT Council approves the purchase of a 24 niche Columbarium from Nelson Granite for the Lipton Memorial Cemetery in the amount of \$8,058.00 + taxes and the bronze package for the memorial plaques. Maintenance will prepare a cement pad according to the specifications provided.

CARRIED

**8.2 Fine Option**

Will not be entering into this agreement at this time.

For review and discussion only

**8.3 Draft - Cemetery Bylaw review**

For review and discussion only

**8.4 Draft - Waste management Bylaw review**

**9. Correspondence:**

**9.1 SPSA - Emergency Vehicle Operation**

2025/111

**9.2 Mudbogs**

**Moved By:** Stanley Norrish

**Seconded By:** Logan Horsman

THAT approval for the Mudbogs to be held on June 7th 2025, in the Lipton Sports Grounds, as requested, at a rate of \$50/day for the event. All insurance must be in place and a copy of same will be provided to the office prior to the event. Water will be provided at no cost but all loads would be charged \$50/load to cover the cost of labor to a maximum of three (3) loads. The truck must be loaded during the maintenance staff's working hours of 7:00 am - 3:00 pm and it will be a small tanker with a maximum hauling capacity of 8,000 gallons.

BE IT FURTHER MOTIONED that the Village of Lipton will be added as an insured on their policy.

CARRIED

2025/112

**9.3 File Correspondence:**

**Moved By:** Logan Horsman

**Seconded By:** Mark Horsman

THAT all correspondence be filed as provided.

CARRIED

2025/113

**10. Adjourn**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

That the meeting be adjourned at 9:23 p.m.

CARRIED

  
Mayor Ron Tomolak

  
Wanda McLeod, CAO

Date: June 18, 2025

