

Village of Lipton

Meeting Minutes

July 20, 2022 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Mark Horsman
Councillor - Logan Horsman
Councillor Monica Knowles
Councillor - Stanley Norrish
CAO - Wanda McLeod

1. Call To Order

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:00 p.m.

2022/167

2. Approval of Agenda: As Presented

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT the agenda is approved and adopted.

CARRIED

2022/168

3. Tender Opening

Moved By: Mark Horsman

Seconded By: Monica Knowles

THAT we accept the tender offer on property Roll#76 - 1007 Shamrock Avenue from Don Wizniuk in the amount of \$2,200.00 with the understanding the work on the house to repair will begin immediately for the intended use of personal residents or rental property. BE IT FURTHER MOTIONED that the Mr. Wizniuk is responsible for completing the ISC title changes and all fees as well as the portion of 2022 taxes from the date of the title change.

CARRIED

4. Approval of Minutes:

2022/169

4.1 July 6, 2022 Meeting Minutes

Moved By: Stanley Norrish

Seconded By: Monica Knowles

THAT the minutes of the Regular Meeting of Council held July 6, 2022 be hereby approved.

CARRIED

5. Financial:

2022/170

5.1 Cheque and Online Payment Approval

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT cheques and online payments in the amount of \$17,488.61 be hereby approved.

CARRIED



2022/171

5.2 Wage Allocation

Moved By: Mark Horsman
Seconded By: Monica Knowles

THAT Council approve to allocate for the 2022 year 20% of the Administration staff wages and benefits; 50% of the Maintenance wages benefits and 5% of the Summer Student wages and benefits to the Sewer and Water Department. Be it further approves the allocation of 40% of the shop/office supplies utility expenses to the Fire Department.

CARRIED

2022/172

5.3 Payroll

Moved By: Logan Horsman
Seconded By: Stanley Norrish

THAT PP#14 for Staff in the amount of \$5,492.61 be hereby approved.

CARRIED

2022/173

5.4 Bank reconciliations

Moved By: Mark Horsman
Seconded By: Logan Horsman

THAT bank reconciliations for the month of June 2022 be accepted and approved as presented.

Conexus Credit Union - general account
Conexus Credit Union - reserve account
CIBC - general account

CARRIED

5.5 Utility arrears

5.6 Tax arrears

5.7 ICIP grant costing to date

5.8 CP Land Development pricing

2022/174

5.9 Holidays

Moved By: Monica Knowles
Seconded By: Logan Horsman

THAT approval is provided for Holidays as follows:
Barteski - July 18 & 19, 2022
Enser - August 5-19, 2022

CARRIED

2022/175

6. Reports: Approve Reports

Moved By: Logan Horsman
Seconded By: Mark Horsman

THAT Council accept the verbal reports of the Mayor, Councilors, CAO and the written report from Maintenance.

CARRIED

- 6.1 Maintenance Report
- 6.2 For discussion - \$97,439.00
- 6.3 Fire Department Minutes
- 6.4 NVWM Minutes
- 7. Old Business:

2022/176

7.1 Nuisance Bylaw 2018-23 - Infraction

Moved By: Monica Knowles

Seconded By: Logan Horsman

THAT the CAO is instructed to send via registered mail an Order to Remedy contravening Bylaw 2018-23 - The Abatement of Nuisances as prescribed in *The Municipalities Act Section 364* in regards to Lot C Plan 101328487 to complete the following no later than August 31, 2022:

- Remove all debris, building materials, lumber and scrap items, cement, and demo material piled at the back portion of your land and dispose of at a location designated to accept such materials;
- Complete or remove/demo the unfinished PBI Permit LIP15-006. If Demo, the disposal must be at a location designated to accept such materials and a proper permit must be applied; via
- Remove all scrap lumber and metal and dispose of at a location designated to accept such materials.

CARRIED UNANIMOUSLY

2022/177

7.2 Watermain extension

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT we proceed with Landworks Civil Engineering to proceed with the design and engineering of the water and sewer services to the north side of Lipton as per their May 27, 2022 quote in the amount of \$15,531.00.

CARRIED

8. New Business

2022/178

8.1 Permit LIP22-003

Moved By: Mark Horsman

Seconded By: Monica Knowles

THAT approval is provided for Permit #LIP22-003 - renovations to occur at the Lipton Dysart Legion located at 206 Osidge Street provided project is approved through PBI and all building codes are followed. Fees are to be paid to the Village in the amount of: \$50 permit fee - Village of Lipton \$560.00 fees for Inspections as indicated in Bylaw 2018-21 For a total of \$610.00 prior to starting work.

CARRIED

2022/179

8.2 Water bill - acct #77

Moved By: Monica Knowles

Seconded By: Logan Horsman

THAT the outstanding utility bill on account #77 in the amount of \$131.41 be written off as uncollectable .

CARRIED

2022/180

8.3 Community Planning Workshop

Moved By: Logan Horsman

Seconded By: Monica Knowles

THAT Council approves the office closure on October 26, 2022 so the CAO and Assistant can attend the Community Planning Workshop to be held at the Atls hotel in Regina, SK hosted by UMAAS/RMA at a cost of \$200.00 plus GST. Mileage and time will be paid for attending the workshop.

CARRIED

9. Correspondence:

9.1 Annual Crime Prevention

9.2 RCMP - quarterly report

9.3 Sask Parks and Recreation Association

9.4 SUMA Summer School

9.5 Community Future Ventures

TABLED

2022/181

9.6 File correspondence

Moved By: Mark Horsman

Seconded By: Logan Horsman

That all correspondence be filed as provided.

CARRIED


2022/182

10. Adjourn

Moved By: Monica Knowles

That the meeting be adjourned at 9:54 p.m.

CARRIED



Mayor Ron Tomolak



Wanda McLeod CAO



Date: August 3, 2022