

# Village of Lipton

## Meeting Minutes

January 5, 2022 - Regular Meeting - 07:00 AM

Present: Mayor Ron Tomolak  
Deputy Mayor - Mark Horsman - Via Zoom  
Councillor - Logan Horsman - Via Zoom  
Councillor Monica Knowles - Via Zoom  
Councillor - Stanley Norrish  
CAO - Wanda McLeod

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:08 p.m.

2022/01

2. **Approval of Agenda: As Presented**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

That Council approve and adopt the agenda.

CARRIED

3. **Approval of Minutes:**

2022/02

3.1 **December 15, 2021 Meeting Minutes**

**Moved By:** Monica Knowles

**Seconded By:** Mark Horsman

That the minutes of the Regular Meeting of Council held December 15, 2021 be approved.

CARRIED

4. **Financial:**

2022/03

4.1 **Cheque and Online Payment Approval**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

That end of year 2021 payments in the amount of \$50,758.91 and January 5, 2022 payments in the amount of \$5,700.74 be hereby approved.

CARRIED

2022/04

4.2 **Payroll**

**Moved By:** Logan Horsman

**Seconded By:** Monica Knowles

THAT Payroll for PP#25 Staff for \$4,217.07, PP#26 Staff for \$4,723.07 and Council PP#12 for \$1,545.02 be hereby approved.

CARRIED



2022/05

**4.2.1 Carry over of HP/Bank time**

**Moved By:** Stanley Norrish  
**Seconded By:** Monica Knowles

THAT Council approves the carry over from 2021 to 2022 of the holiday pay and bank time as follows from PP#26:  
Enser - \$3,878.02 HP  
McLeod - \$4,479.85 HP and \$533.92 Banktime  
Barteski - \$1,880.99  
Spence - \$482.28

CARRIED

2022/06

**5. Reports: Approve Reports**

**Moved By:** Mark Horsman  
**Seconded By:** Monica Knowles

That Council accept the verbal reports of the Mayor, Councilors and CAO.

CARRIED

**6. Old Business:**

**6.1 Board of Appeals**

Need to appoint a candidate to sit on the board.

TABLED

2022/07

**6.2 Bonding**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

THAT the CAO advises and presents to Council evidence of Bonding in accordance of *The Municipalities Act* section 113(3).

CARRIED

**7. New Business**

2022/08

**7.1 Auditor Appointment**

**Moved By:** Stanley Norrish  
**Seconded By:** Monica Knowles

THAT Council appoints Sensus Chartered Professional Accountants Ltd as the auditors for the Village of Lipton for 2022.

CARRIED

2022/09

**7.2 Solicitor Appointment**

**Moved By:** Monica Knowles  
**Seconded By:** Logan Horsman

THAT Council appoints Bertram Scrivens Prior and Martin as the solicitors for the Village of Lipton for 2022.

CARRIED

2022/10

**7.3 Lipton Library Appointment**

**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman

THAT Council appoints Monica Knowles to fill a position on the Lipton Library Board.

CARRIED

2022/11

**7.4 Banking**

**Moved By:** Monica Knowles  
**Seconded By:** Mark Horsman

THAT Conexus Credit be appointed as the Village's main financial institution and CIBC as a secondary financial institution due to Grant Payments.

CARRIED

2022/12

**7.5 Outstanding Water Accounts**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

THAT Council approves the CAO to move outstanding water and sewer accounts to the tax roll if not paid by February 28, 2022. Letters are to be sent via registered mail to homeowners informing them of the decision and advising a fee of \$50.00 will be added if the water is to be shut off due to non payment and added to the outstanding amount. If the water is interrupted, payment of 3 months in advance will be required to restore service on top of full amount owing and the \$50.00 service fee.

CARRIED

**7.6 Lipton Community Memorial Rink Agreement**

**7.7 Wesa Agreement**

2022/13

**7.8 Bobcat lease**

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

THAT Council instructs the CAO to proceed with the Bobcat trade in agreement for 2022 and to acquire quotes on tire replacement.

CARRIED

2022/14

**7.9 Summer Student**

**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman

THAT we approve the 2022 Summer Student Grant application that was submitted on December 17, 2021. One summer student requested at a rate of \$12.00/hour for 8 weeks starting June 27, 2022.

CARRIED

- 8. Correspondence:
  - 8.1 AON Insurance recent email - policy renewal
  - 8.2 Asset Management
  - 8.3 RCMP - weekly report
  - 8.4 Sask Public Safety Agency
  - 8.5 SVFFA
  - 8.6 File Correspondence

2022/15

**Moved By:** Logan Horsman  
**Seconded By:** Monica Knowles

That all correspondence be filed as provided.

CARRIED

2022/16

9. **Adjourn**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

Next Council Meeting January 26, 2022 at 7:00 pm.

That the meeting be adjourned at 8:25 p.m.



Mayor Ron Tomolak



Wanda McLeod CAO

Date: January 26, 2022

