

Village of Lipton

Meeting Minutes

November 24, 2021 - Regular Council Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Councillor - Stanley Norrish
Deputy Mayor - Mark Horsman - via telephone
Councillor - Logan Horsman - via Zoom
Councillor Monica Knowles - via Zoom
CAO - Wanda McLeod

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:08 p.m.

2021/239

2. **Approval of Agenda: As Presented**

Moved By: Stanley Norrish

Seconded By: Mark Horsman

That Council approved and adopted the agenda.

CARRIED

3. **Approval of Minutes:**

2021/240

3.1 **November 3, 2021 Meeting Minutes**

Moved By: Monica Knowles

Seconded By: Mark Horsman

That the minutes of the Regular Meeting of Council held November 3, 2021 be approved.

CARRIED

4. **Financial:**

4.1 **CRAG Grant**

2021/241

4.2 **Cheque and Online Payment Approval**

Moved By: Logan Horsman

Seconded By: Monica Knowles

That Cheques #862-878 for \$18,108.72; Online payments #1101-1119 for \$16,553.12 totaling \$34,661.84, be hereby approved.

CARRIED

2021/242

4.3 **Payroll**

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT Payroll for PP#21 in the amount of \$4,399.84; PP#22 in the amount of \$4,257.94; PP#23 in the amount of \$4,305.35 be hereby approved.

CARRIED



2021/243

4.4 Budgetary Control

5. Reports: Approve Reports

Moved By: Monica Knowles

Seconded By: Logan Horsman

That Council accept the verbal reports of the Mayor, Councilors, CAO and Maintenance Staff.

CARRIED

6. Old Business:

6.1 Gray Avenue Closure - Complete

6.2 ICIP Grant tenders

6.3 District Board of Revision

In Camera Session - CAO left meeting

2021/244

6.4 Wages

Moved By: Mark Horsman

Seconded By: Monica Knowles

THAT Wage increases be as follows:

*Maintenance to receive a 1.8% pay increase effective PP#1, 2022;

*Administrative assistant to be increased \$0.50 per hour effective PP#1, 2022 in observance of 6 month probationary period expiring;

*CAO salary increase to \$59,000.00 effective PP#1, 2022.

CARRIED

Out of Camera - CAO returned to meeting

7. New Business

2021/255

7.1 Holiday hours

Moved By: Monica Knowles

Seconded By: Stanley Norrish

THAT our office holiday hours are as follows:

Closed December 23, 2021

Closed December 24, 2021

Closed December 27, 2021

Open 8:00 am-3:00 pm December 31, 2021

Open 8:00 am -1:00 pm January 3, 2022

CARRIED

7.2 Xylem quote - pump repair

7.3 Investments

7.4 Municipal Revenue Sharing

Moved By: Stanley Norrish
Seconded By: Mark Horsman

The Council of the Village of Lipton confirms the municipality continues to meet the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required for all years including 2021; and

That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

CARRIED

7.5 NVWM Minutes

7.6 Rates and fees

TABLED

7.7 Truck auction

7.8 Old truck repair

8. Correspondence:

8.1 RCMP

8.2 Valerie Byskal Request

8.3 HELP International Shelter Belt

8.4 File Correspondence

Moved By: Mark Horsman
Seconded By: Logan Horsman

That all correspondence be filed as provided.

CARRIED

9. Adjourn

Moved By: Stanley Norrish
Seconded By: Monica Knowles

That the meeting be adjourned at 9.:38 p.m.

CARRIED


Mayor Ron Tomolak


Wanda McLeod CAO

