

VILLAGE OF LIPTON
Minutes of the Regular Meeting
held on January 13, 2020 in the Village Council Chambers

Present:

Mayor: Ron Tomolak
Councilors: Mark Horsman
Logan Horsman
Joye Schoonbaert
Rob Schoonbaert
CAO: Erinn Schreiner

Call to Order:

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:00 p.m.

Agenda Approval:

01/20 R. Schoonbaert That Council approved the agenda.

Carried

Minutes:

02/20 J. Schoonbaert That the minutes of the Regular Meeting of Council held December 4, 2020 be approved.

Carried

Accounts:

03/20 L. Horsman That Conexus Cheques #96 - #140 \$81,760.04; Online Conexus totaling \$31279.09; and Online Conexus Payroll #171 - #178 totaling \$14,384.68, be hereby approved.

Carried

Reports:

04/20 L. Horsman That Council accept the verbal reports of the Mayor and Councilors.

Carried

Old Business:

EMO Draft Plan

05/20 J. Schoonbaert That Council instructs the CAO to send a mail out to all residents asking for volunteers for the EMO committee.

Carried

Parking Bylaw

06/20 M. Horsman That Council instructs the CAO to remove "parallel parking" and "angle parking" from the bylaw and to bring the bylaw back to the next meeting for first reading.

Carried

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Gray Avenue Lot Closure

07/20 R. Schoonbaert That Council instructs the CAO to write a bylaw to close Gray Avenue.

Carried

Employee Policy

08/20 M. Horsman That Council acknowledges the receipt of the Human Resource Policy.

Carried

The CAO declared a conflict of interest and left before discussion and voting of agenda item E6 at 8:25 pm.

CAO - Salary Guidelines

09/20 R. Schoonbaert That Council sets the annual wage for 2020 of the CAO at \$61,710.00 in accordance to the UMAAS schedule and that her contract is to be reflective of this change.

Carried

The CAO returned to the meeting at 9:00 pm.

New Business:

December 2019 Financial Statement

10/20 L. Horsman That Council approves the October 2019 Financial Statement, attached to and forming a part of these minutes, as presented.

Carried

Bank Reconciliation Statement - Update

11/20 M. Horsman That Council has been made aware by the CAO that bank reconciliation statements have been completed up until July 2019 in CIBC and that K. Lewis will present the Conexus bank recs at the next meeting.

Carried

Change of Meeting Date

12/20 M. Horsman That Council approves the change of the February 2020 meeting date from the 5th of February to the 12th of February due to the members of council attending the SUMA Convention.

Carried


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SUMA Convention

13/20 R. Schoonbaert That Council approves the enrollment of R. Tomolak, M. Horsman, L. Horsman, R. Schoonbaert and E. Schreiner for the 2020 SUMA Convention. Council also approves the enrollment of K. Lewis for the SUMA convention as stipulated in her North Valley Waste Management Contract.

Carried

2020 Auditor Appointment

14/20 M. Horsman That Council appoints Miller Moar Grodecki Kreklewich & Chorney As the auditors for the Village of Lipton for 2020.

Carried

2020 Solicitor Appointment

15/20 R. Schoonbaert That Council appoints Bertram Scrivens Prior and Martin as the solicitors for the Village of Lipton for 2020.

Carried

Bylaw 01-2020 - Tax Certificate Bylaw - 1st Read

16/20 R. Schoonbaert That Bylaw #01-2020 The Tax Certificate Bylaw be read a first time.

Carried

Bylaw 01-2020 - Tax Certificate Bylaw - 2nd Read

17/20 J. Schoonbaert That Bylaw #01-2020 The Tax Certificate Bylaw be read a second time.

Carried

Bylaw 01-2020 - Tax Certificate Bylaw - 3 Readings

18/20 M. Horsman That Bylaw #01-2020 The Tax Certificate Bylaw given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 01-2020 - Tax Certificate Bylaw - 3rd Reading

19/20 L. Horsman That Bylaw #01-2020 The Tax Certificate Bylaw be read a third time and adopted.

Carried

Bylaw 02-2020 - Payment of Certain Accounts Bylaw - 1st Read

20/20 R. Schoonbaert That Bylaw #02-2020 The Payment of Certain Accounts Bylaw be read a first time.

Carried

Bylaw 02-2020 - Payment of Certain Accounts Bylaw - 2nd Read

21/20 J. Schoonbaert That Bylaw #02-2020 The Payment of Certain Accounts Bylaw be read a second time.

Carried

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Bylaw 02-2020 - Payment of Certain Accounts Bylaw - 3 Readings

22/20 M. Horsman That Bylaw #02-2020 The Payment of Certain Accounts Bylaw given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw 02-2020 - Tax Certificate Bylaw - 3rd Reading

23/20 L. Horsman That Bylaw #02-2020 The Payment of Certain Accounts Bylaw be read a third time and adopted.

Carried

ICIP Grant

24/20 M. Horsman That Council instructs the CAO to apply for the ICIP Grant for our new lagoon cell project.

Carried

HBRA - 2020 Membership Request

25/20 R. Schoonbaert That Council approves the request from HBRA for a 2020 Membership.

Defeated

2020 Council Committee Assignments

26/20 L. Horsman That Council accepts the 2020 Council Committee Assignments, attached to and forming a part of these minutes.

Carried

CP Land - Rental of Lots

27/20 J. Schoonbaert That Council instructs the CAO to send of the preliminary proposal from the Village to be able to lease the old CP land to residents to the Village Solicitors.


Carried

Councilors L. Horsman and M. Horsman declared a conflict before the discussion and voting of agenda item F14. They excused themselves from the meeting at 9:50 pm.

L. Horsman. - Lot consolidation 3rd request

28/20 R. Schoonbaert That Council acknowledges the email dated January 6, 2020 from L. Horsman and that their decision from the previous two requests remains the same.

Carried


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Councilors L. Horsman and M. Horsman returned to the meeting at 10:00 pm after discussion and voting of motion 28/20.

Council Procedures Bylaw

29/19 R. Schoonbaert That Council acknowledges the receipt of the Council Procedures Bylaw and instructs the CAO to make the necessary changes and bring back to the next meeting.

Carried

Coin Machine - Water Tower

30/20 J. Schoonbaert That Council agrees to purchase a new coin machine at a cost of \$1200.00.

Carried

Lipton Housing Authority - Appointment

31/20 M. Horsman That Council appoints Lois Haug to the Lipton Housing Authority.

Carried

Hall Quotes

32/20 J. Schoonbaert That Council instructs the Hall Committee to start looking for quotes to fix the structural issues at the hall.

Carried

Website

33/20 J. Schoonbaert That Council instructs the CAO to post more information on the website.

Carried

Councillors J. Schoonbaert and R. Schoonbaert declared a conflict before discussion and voting of agenda item E3 and left the meeting at 10:30 pm.

Lot 17 - Update

34/20 M. Horsman That Council acknowledges the recent update from the CAO regarding Lot 17.

Carried

Correspondence

35/20 M. Horsman That all correspondence be filed as provided.

Carried

Adjournment:

36/20 L. Horsman That the meeting be adjourned at 10:46 p.m.

Carried



Mayor



Chief Administrative Officer