

# Village of Lipton

## Meeting Minutes

September 21, 2022 - Regular Meeting - 07:00 PM (Regular Meeting)

Present: Mayor Ron Tomolak  
Deputy Mayor - Mark Horsman  
Councillor - Logan Horsman  
Councillor Monica Knowles  
Councillor - Stanley Norrish  
CAO - Wanda McLeod  
Administrative Assistant - Jenarae Spence

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:00 p.m.

2022/214

2. **Her Majesty Queen Elizabeth II Recognition**

**Moved By:** Mark Horsman

**Seconded By:** Monica Knowles

Acknowledging the devotion to public service of Her Majesty Queen Elizabeth II, her reign of dedication to the principles of democracy and contributions to global peace and international understanding, THAT we hold a moment of silence for reflecting and honoring her passing on September 9, 2022.

CARRIED

2022/215

3. **Approval of Agenda: As Presented**

**Moved By:** Monica Knowles

**Seconded By:** Mark Horsman

That Council approve and adopt the agenda.

CARRIED

4. **Approval of Minutes:**

2022/216

4.1 **September 7, 2022 Meeting Minutes**

**Moved By:** Logan Horsman

**Seconded By:** Mark Horsman

That the minutes of the Regular Meeting of Council held September 7, 2022 be approved.

CARRIED

4.2 **NVWM Minutes**

5. **Financial:**

5.1 **NVWM - Payment structure for Cell**

2022/217

5.2 **Firemen's Banquet**

**Moved By:** Monica Knowles

**Seconded By:** Logan Horsman

THAT approval is provided for the purchase of a table for the Firemen's Banquet on October 29 for \$300.00.

CARRIED

2022/218

**5.3 Cheque and Online Payment Approval**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

That Cheques and Online payments in the amount of \$46,930.07 be hereby approved.

CARRIED

2022/219

**5.4 Payroll**

**Moved By:** Mark Horsman  
**Seconded By:** Monica Knowles

THAT PP#18 Staff in the amount of \$5,746.22 be hereby approved.

CARRIED

2022/220

**5.5 Bank reconciliations**

**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman

THAT Bank Reconciliations for CIBC General Account, Concexus General and Reserve Accounts August 2022 be approved as presented.

CARRIED

**5.6 Budget control**

2022/221

**5.7 Infrastructure Fee**

**Moved By:** Stanley Norrish  
**Seconded By:** Monica Knowles

THAT in recognition of the final debenture payment to be made on the water treatment plant 2022/2023, the infrastructure fee on utility billing shall remain in place, funds will be accrued and set aside to assist in the cost of the lagoon expansion and upgrade. The average cost collected from the infrastructure fee is on an average \$3,500.00 monthly and \$42,000.00 per annum.

CARRIED

2022/222

**6. Reports: Approve Reports**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

That Council accept the verbal reports of the Mayor, Councilor, maintenance and CAO.

CARRIED

**7. Old Business:**

**7.1 NVWM Agreement**



2022/223

**8. New Business**

**8.1 Sask 1st Call**

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

THAT approval is provided for the CAO to sign the agreement with Sask1st Call and set up our membership to register our lines running under the highway and any further lines that are deemed necessary for registration for safety services.

CARRIED

2022/224

**8.2 CCBF - (formerly GASTax)**

**Moved By:** Monica Knowles  
**Seconded By:** Mark Horsman

THAT the Canada Community Building Fund first installment for 2022-23 in the amount of \$10,660.50 be transferred to the Reserve Account allocated for the installation of water service to the North Side of Lipton.

CARRIED

2022/225

**8.3 ICIP Grant - New Intake**

**Moved By:** Logan Horsman  
**Seconded By:** Monica Knowles

THAT an application be sent with the new intake for the Investing in Canada Infrastructure Program (ICIP) for the expansion and upgrade of the lagoon . The need for the lagoon expansion is required by the Water Security Agency, for growth in our community to accommodate new subdivisions, to lessen the need for effluent release and to offer a location for the surrounding RM's for their effluent needs.  
Be it further motioned the CAO reach out to Landworks Civil Engineering to inquire on assistance with the application process.

CARRIED

**9. Correspondence:**

**9.1 RCMP - weekly reports**

**9.2 Sask Municipal Update**

**9.3 SUMA - A message from the Regional Director**

2022/226

**9.4 File Correspondence**

**Moved By:** Monica Knowles  
**Seconded By:** Mark Horsman

That all correspondence be filed as provided.

CARRIED

Enter in Camera at 8:00 pm

**10. In Camera**

Exit in Camera at 8:17 pm

2022/227

10.1 Permit

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

THAT Permit LIP22-005 is approved for replacement/upgrade of roof with the permit fee of \$50.00.

CARRIED

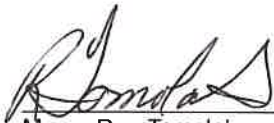
2022/228

11. Adjourn

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

That the meeting be adjourned at 8:40 p.m.

CARRIED



Mayor Ron Tomolak



Wanda McLeod CAO

Date: October 5, 2022

