



VILLAGE OF LIPTON
Bylaw #2025-10
A BYLAW TO ESTABLISH AND CONTROL A CEMETERY

A BYLAW OF THE VILLAGE OF LIPTON TO PROVIDE REGULATIONS FOR THE USE, CARE AND MAINTENANCE OF LIPTON MEMORIAL GARDENS;

The Council of the Village of Lipton, in the Province of Saskatchewan, enacts as follows:

PART 1 – SCOPE

1. This Bylaw shall be cited as the **“Cemetery Bylaw”**.
2. This Bylaw shall apply only to the burial of dead human remains in Lipton Memorial Gardens, the location of which is registered as Blk/Par B-Plan 101326711 Ext 4, R.M. of Lipton.

PART 2 – DEFINITIONS

For the purpose of this Bylaw, the following definitions shall apply:

“Administrator” means the Village Administrator appointed by the Village Council and, for the purposes of this Bylaw, shall include any person appointed by the Administrator from time to time, to act on his/her behalf in the administration of this Bylaw.

“Beam” means the continuous cement beam at the head of every plot that all monuments, markers or gravestones must fit within.

“Block” means a subdivision of land containing more than one plot.

“Cemeteries Act” means the Cemeteries Act of the Province of Saskatchewan, 1999.

“Cemetery” means Lipton Memorial Gardens.

“Columbarium” means a structure in a cemetery designed for the purpose of storing or interring cremated human remains in a sealed compartment or niche;

“Columbarium Niche Door Plaque” means the plaque that is permitted to be placed on the door of the columbarium on niche locations.

“Council” means the Council of the Village of Lipton.

“Cremated Human Remains” means human bone fragments that remain after cremation;

“Cremation” means the technical process of using heat to reduce human remains to bone fragments;

“Grave” means a subdivision of land for the purpose of a single burial in the Lipton Memorial Gardens with a depth of approximately 6’, a width of 5’ and a length of 10’.

“Grave Stone” means an upright marble, granite, stone or concrete monument erected on any lot or plot for memorial purposes.

“Grave Cover” means a cover of fiberglass, plastic, marble, granite or concrete placed over the interred remains.

“Interment” means the burial of human remains or cremated human remains in a cemetery, or the interment of cremated human remains in a columbarium.

“Licensee” means a person or persons who purchase a lot or lots in the Lipton Memorial Gardens.

“Lot” means a subdivision of land for the purpose of a single burial

“Marker” means a flat or upright marker bearing the name of the interred deceased person for memorial purposes.

“Memorial Wall” means the side walls of the columbarium used for the placement of the personalized plaques in memory of the deceased when ashes have been spread at another location

[Handwritten signatures]



2. The fee for the purchase, opening and closing of plots or niches and any other charges are set out in Schedule "A" attached to this Bylaw. The said Schedule may be amended from time to time by a resolution of the Council.
3. A grave may be used for the burial of one human body.
4. No grave shall be used for any purpose than the burial of the human dead.
5. Graves shall be dug at a depth no less than 1.83 meters (6 feet) from the surface of the ground surrounding the grave.
6. Cremated Human Remains may be interred in an individual lot of the cemetery up to four interments or in an occupied grave in the cemetery up to two interments, in the designated Cremation Circle up to two interments or in the Columbarium up to two interments per niche.
7. Cremation interments in plots shall be done at a minimum depth of 0.6 meters (2 feet) and 16" wide.
8. Lots in the Cremation Area and niches in the Columbarium will be sold in numerical order.
9. A licensee wishing to transfer ownership rights back to the Village of Lipton may do so by making written application to the Village of Lipton. In exchange for the ownership rights, the original licensee shall receive a payment not to exceed the original purchase price minus administration fees.
10. The Village of Lipton shall take all reasonable precautions to protect licensees and the property rights of licensees within the Cemetery from loss and damage; but the Village distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control and especially from damage caused by the elements, an act of God, common enemies, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots or order of any military or civil authority.
11. If a plot is deemed to be abandoned, the Administrator shall follow Section 52 of the Cemeteries Act, 1999, steps including:
 - a. Contacting the Financial and Consumers Affairs Authority (FCAA) of Saskatchewan with the list of effected plots and the reason for request.
 - b. Make an effort to contact the plot owners and disclose the effort to FCAA.
 - c. Post in the newspaper and other public media a declaration that interment rights in cemetery plots have been abandoned.
 - d. Confirm with FCAA that no burials have occurred in the affected plots.
 - e. Replace and substitute a plot at no cost to the original plot should they come forward.

PART 5 – INTERMENTS AND DISINTERMENTS

1. Graves shall be opened and closed and the required excavation for urns of cremated human remains or opening of a columbarium niche shall be made only by persons employed by the Village of Lipton, unless otherwise authorized by the Public Works Foreman or designate.
2. No interments shall be made in the Cemetery until compliance with the provisions of this Bylaw, the Public Health Act and Vital Statistics Act of the Province of Saskatchewan and with any regulations issued thereunder.
3. The funeral home or family desiring to have a grave dug shall notify the Administrator and make arrangements for the purchase of a lot (unless a lot has already been purchased). Payment for any appropriate charges as set out in Schedule "A" to this Bylaw are due prior to any interment or burial.
4. Notice shall be given to the Chief Administrative Officer at least forty-eight (48) hours in the summer and seventy-two (72) hours in the winter, before the proposed time of interment. No person shall disinter human remains except in accordance with the regulations as described in *the Cemeteries Act* and with written authorization of the Minister of Public Health issued pursuant to



7. Columbarium Niche Door Plaques and Memorial Wall Plaques are to be purchased through the Village of Lipton. Plaques other than those supplied by the Village of Lipton may not be used. Plaques will be installed by the Village Public Works.
8. Grave covers are not permitted in any section of the Cemetery.
9. Ornaments, including flower holders or vases, crosses, statues, may be permitted on a burial plot as long as they;
 - a. Are permanently secured to the base of the monument.
 - b. Are unbreakable.
 - c. Do not exceed 14" in height.
9. The Village of Lipton shall not be liable for the loss of or damage to any monument, marker or any part thereof or of any memorial tribute located in the Cemetery.
10. To preserve the proper appearance of the Cemetery, the Village Public Works may remove any memorial or memorialization not permanently attached as per Subsection 10 k). Any memorial or memorialization which has been removed will be kept in storage for thirty (30) days to be claimed by the family. Unclaimed items will be disposed of.
11. Should any monument or other structure in the Cemetery fall into a state of disrepair, the Village of Lipton has the discretion to remove said monument from the Cemetery.
12. The Village of Lipton has the right to temporarily remove any monument or marker for the purpose of performing necessary maintenance work and is not responsible for any damages this temporary removal may cause.
13. The location of lots must be marked by Village staff before the placement of any grave markers.
14. Grave markers shall be placed at the head of the grave, on the continuous beam which has been installed for this purpose. The Village reserves the right to request that any monument installed improperly be corrected by the registered installer of the marker.
15. Any group, individual or company wishing to install a marker must first acquire permission for installation from the Village of Lipton.

PART 8 – TRAFFIC

1. No person, except those employed by the Village in the performance of their duties, shall drive a vehicle on any part of the Cemetery other than a roadway provided for that purpose.

PART 9 – ADMINISTRATION

1. All persons employed in the construction and/or installation of burial vaults, grave markers or in doing any other work on lots or graves in the Cemetery, shall be subject to the direction and control of the Administrator, and in the case of any such person or persons refusing to obey the directions or orders of the Administrator, the Administrator shall be empowered to remove such person or persons from the Cemetery.
2. The administrator shall keep an accurate record setting forth the name, location and date of burial of the deceased person.
3. All records, maps, registers, etc. necessary in the administration of the Cemetery shall be maintained in the Village Office and shall be open to public inspection during regular office hours.

PART 10 – CEMETERY/GRAVE MAINTENANCE

1. No fences, borders, railings, grave covers, curbs, trees, shrubs, perennials, annuals, or boundary markers around or on a grave or graves, or the application of chemical shall be permitted.
2. The Village shall have the right to remove all flowers and wreaths, natural or artificial from anywhere other than the continuous beam on which the monuments are placed.



APPENDIX "A" BYLAW NO. 2025-10
VILLAGE OF LIPTON
CEMETERY LICENSE

In consideration of the sum of _____ dollars, paid this _____ day of _____, _____
by _____ to the Administrator of the Village of Lipton for a the lot
numbered _____ for _____, a license is hereby
granted and permission granted subject to the provisions of Bylaw 2025-10 of the Village of Lipton and
to the conditions and limitations; and the privileges specified in the rules and regulations now in force and
which may thereafter come into force governing the said cemetery.

Dated this _____ day of _____, 20_____.

Administrator

[Handwritten signatures]



Lipton Memorial Gardens Information Form

Contact/Billing Information

Name: _____

Billing address: _____

Phone #: _____

Funeral Home: _____

Phone #: _____

Decedent Information

Decedent: _____

Date of Birth: _____

Date of Death: _____

Service Information

Service date/time: _____

Service location: _____

Internment date/time: _____

Luncheon date/time: _____

Luncheon location: _____

Lipton Hall rental? _____

Internment Information:

Plot location: _____

Plot reserved or new? _____

Previous placements? _____

Cremation cert/burial permit requested? _____

Cremation:

16" X 16" and 24" deep

_____ \$100 on week days between 8:00 am – 3:00 pm.

_____ \$300 on weekends or holidays if Public Works closes.

Who is opening? _____

Who is closing? _____

Full burial:

_____ Casket 32" X 88"

_____ Casket plus vault without a base 36" X 88"

_____ Casket plus vault with a base 42" X 88"

Contractor opens/closes. Charged as per contractor rates.

Who is opening? _____

Who is closing? _____

Columbarium Niche:

_____ Niche (up to 2 interments permitted per niche)

_____ Memorial Wall Plaque

Name and dates 1 : _____

Name and dates 2: _____

Payment information

Plot/Niche (\$250/\$1200): _____

Placement (\$250 per interment): _____

Open/close: _____

Hall (\$120 + \$50 cleaning fee) _____

Other: _____

Notes

Handwritten initials: DJ and RJ