

Village of Lipton

Meeting Minutes

July 22, 2026 - Regular Council Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Logan Horsman
Councillor - Mark Horsman
Councillor - Glendon Lewis
Councillor - Stanley Norrish
Acting Administrator - Jenarae Spence

1. **Delegations: None**

2. **Meeting Called To Order**

THAT the meeting is called to order at 7:09 pm.

2026/111

3. **Approval of Agenda**

Moved By: Mark Horsman

Seconded By: Glendon Lewis

THAT the agenda be approved as presented.

CARRIED

2026/112

4. **Approval of Minutes:**

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT the Minutes of July 8, 2026 meeting are hereby approved.

CARRIED

5. **Approval of Accounts:**

2026/113

5.1 **Payroll**

Moved By: Mark Horsman

Seconded By: Logan Horsman

THAT payroll is approved as follows:

Pay Period	Description	Amount
PP#14 Staff	June 24 - July 7 2026	\$7460.24

CARRIED

2026/114

5.2 **Invoices**

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT the invoices are approved for payment:

Batch #	Description	Amount
2026-00028	July 22nd meeting invoices	\$16,942.40

CARRIED

29 8

6. Financial Reports:

6.1 Budgetary control

7. Project Updates:

2026/115

8. Reports of administration, committees, Mayor and Council

Moved By: Mark Horsman

Seconded By: Logan Horsman

THAT Council accept the verbal reports of the Mayor, Councillors and Acting Administrator.

CARRIED

9. Old Business

10. New Business:

2026/116

10.1 Acting Administrator

Moved By: Mark Horsman

Seconded By: Glendon Lewis

THAT Jenarae Spence be hired as the Acting Administrator as per contract with a start date of July 16, 2026.

CARRIED

10.2 Mentor

THAT Council approves _____ to provide mentorship services at a rate of \$ __.00 plus \$ __/km mileage and drive time, and to be treated as an employee with deductions and MEPP. No benefits to be provided.

TABLED

2026/117

10.3 Conditional Permit

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT Council instructs the Acting Administrator to submit for a Conditional Permit with the Saskatchewan Board of Examiners, and will cover the costs of same.

CARRIED

2026/118

10.3.1 Raymore Credit Union Online Account

Moved By: Logan Horsman

Seconded By: Glendon Lewis

THAT Wanda McLeod be removed from access for the Village of Lipton Raymore Credit Union online account effective July 22nd, 2026.

CARRIED

2026/119

10.4 Water Treatment Plant QA/QC Manual 2026 approval

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT the 2026 yearly review of the Water Treatment Plant QA/QC Manual is hereby completed and approved.

CARRIED



2026/120

10.5 Sea Can

Moved By: Stanley Norrish

Seconded By: Glendon Lewis

THAT Council declines the request of Joshua Delorme to install a sea can on Lot 7 Block 15 Plan EW1316 in a residential area at this time.

CARRIED

11. Correspondence:

11.1 NVWMA

11.2 Doctor Retention

11.3 Truck fill report - June 2026

2026/121

11.4 File correspondence

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT the correspondence be accepted and filed.

CARRIED

2026/122

12. Adjournment

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT the meeting is adjourned at 9:15 pm.



Mayor Ron Tomolak



Jenae Spence Acting Administrator



Date: August 19, 2026