

Village of Lipton
Meeting Minutes
Regular Council Meeting December 2, 2020 - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Mark Horsman
Councillor - Logan Horsman
Councillor - Stanley Norrish
Councillor - Monica Knowles
CAO - Wanda McLeod

1 Call To Order

A quorum being present, Deputy Mayor Mark Horsman called the meeting to order at 7:10 p.m. Mayor Ron Tomolak was delayed due to technical difficulties. Joined the meeting at 7:30 pm.

2 Approval of Agenda: As Presented

2020/312

Moved By: Logan Horsman
Seconded By: Ron Tomolak

That Council approved and adopted the agenda.

CARRIED

3 Approval of Minutes:

2020/313

Moved By: Logan Horsman
Seconded By: Monica Knowles

That the minutes of the Regular Meeting of Council held November 4, 2020 are approved.

CARRIED

3.1 November 4, 2020

4 Financial

4.1 Cheque and Online Payment Approval

2020/314

Moved By: Monica Knowles
Seconded By: Logan Horsman

That Conexus Cheques #508-530 and Online #823-825 totalling \$33,820.98 be hereby approved.

CARRIED

4.2 Payroll

2020/315

Moved By: Logan Horsman
Seconded By: Stanley Norrish

THAT Staff Payroll PP#23 November 4-17,2020 in the amount of \$4,642.82 is approved.

CARRIED

2020/316 **4.3 Bank recs**
Moved By: Logan Horsman
Seconded By: Monica Knowles

THAT the October 2020 Bank Reconciliations for the Conexus General and Reserve accounts and the CIBC General and Reserve accounts are accepted as presented.

CARRIED

2020/318 **4.4 Budgetary Control**

5 Reports: Approve Reports
Moved By: Mark Horsman
Seconded By: Stanley Norrish

That Council accept the verbal reports of the Mayor, Councilors and Admin.

2020/317 **5.1 Holiday Hours**
Moved By: Monica Knowles
Seconded By: Mark Horsman

THAT the holiday hours will be as follows:
December 24, 2020 - Closed in lieu of Boxing day
December 25, 2020 - Closed
January 1, 2021 - Closed
CAO will advise if December 28 will be taken in lieu of her regular Friday off seeing it would have been December 25.

CARRIED

2020/319 **6 Old Business:**
Moved By: Mark Horsman
Seconded By: Logan Horsman

THAT we remove permit 2013 - Jeff Harris - owing from the books as it is uncollectable in the amount of \$215.52.

CARRIED

2020/320 **6.1 Clearing accounts receivable**

7 New Business

7.1 Hall rental agreement adendum - COVID
Moved By: Logan Horsman
Seconded By: Monica Knowles

THAT we accept and approve the use of the Hall rental agreement and sign in sheets regarding COVID-19 for any hall rentals.



CARRIED

2020/321 **7.2 SUMAssure - costs to groups**
Moved By: Monica Knowles
Seconded By: Logan Horsman

THAT the costs for insurance to the local groups is forgiven up to \$2000 for the Lipton Recreation, Lipton Rink and Lipton Curling for the 2021 yeardue to COVID difficulties and will be revisted in 2022. The Safe Start grant funds will be used to offset the cost in the amount of \$6,000.00.

CARRIED

2020/322 **7.3 MRS Municip[al Revenue Share - declaration**
Moved By: Mark Horsman
Seconded By: Stanley Norrish

THAT the Council of the Village of Lipton confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- * Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- * Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- * In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- * Adoption of a Council Procedures Bylaw;
- * Adoption of an Employee Code of Conduct; and
- * All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2020/323 **7.4 Christmas Bonuses**
Moved By: Mark Horsman
Seconded By: Monica Knowles

THAT the Christmas bonuses will be as follows;
Staff \$100 each
Admin \$150
Fire Department \$25 each
Council - no bonus

CARRIED

8 Correspondence:

2020/324 **8.1 RCMP - weekly report Nov 10-16, 2020**
Moved By: Stanley Norrish
Seconded By: Monica Knowles

THAT the RCMP report for November 10-16, 2020 is accepted as presented.

CARRIED

2020/325 **8.2 North Valley Waste Management**
Moved By: Logan Horsman
Seconded By: Stanley Norrish

THAT we accept the reports provided by NVWM as provided.

CARRIED

2020/326 **8.3 Sask Public Safety Agency**
Moved By: Logan Horsman
Seconded By: Monica Knowles

THAT the agreement is accepted from Sask Public Safety Agency and the signed agreements will be returned as requested.

CARRIED

8.4 Summary of Amendments to The Municipalities Act

2020/327 **8.5 Barb Badiuk Email request**
Moved By: Monica Knowles
Seconded By: Stanley Norrish

Due to COVID public facilities may not be available for walking. We will do our best to ensure the roads are sanded for safe walking but we advise wearing the proper footwear. Another option is the Senior Center does have workout gear available for activity.

CARRIED

2020/328 **8.6 BLOOM Webinar Training**
Moved By: Logan Horsman
Seconded By: Monica Knowles

THAT we register for all BLOOM webinars in the amount of \$1,250.00 and provide all recordings as they occur each month to all council members.

CARRIED

8.7 Who is SUMAssure - for information

8.8 SARM letter from President Ray Orb and Municipalities of Sask Response

2020/329 **8.9 NVWM request for support letter**
Moved By: Stanley Norrish
Seconded By: Logan Horsman

THAT we provide a support letter to the North Valley Waste Management Authority Inc in their application to the ICIP grant intake to assist in their request for funds for cell decommissioning.



CARRIED

2020/330 9 **Bylaw**
Moved By: Monica Knowles
Seconded By: Mark Horsman

That Bylaw #08-2020 Tax Title Unclaimed Personal Property Bylaw be read a first time

CARRIED

2020/331 9.1 **2nd Read of Bylaw**
Moved By: Logan Horsman
Seconded By: Stanley Norrish

That Bylaw #08-2020 Tax Title Unclaimed Personal Property be read a second time

CARRIED

2020/332 10 **Adjourn**
Moved By: Logan Horsman
Seconded By: Stanley Norrish

THAT the meeting be adjourned at 9:10 p.m.

CARRIED



Mayor; Ron Tomolak



Chief Administrative Officer; Wanda McLeod

Date - December 16, 2020

