

Village of Lipton

Meeting Minutes

April 1, 2020 - Regular Meeting - 07:00 PM

Present: Deputy Mayor - Mark Horsman - chaired meeting
 Mayor - Ron Tomolak (was unable to run the meeting due to no voice)
 Councilor - Mark Horsman
 Councilor - Logan Horsman
 Councilor - Joye Schoonbaert
 Council - Rob Schoonbaert
 CAO - Erinn Schreiner
 Assistant CAO - Kara Lewis

2020/106 1. **Call To Order**

Moved By: Rob Schoonbaert

Seconded By: Logan Horsman

A quorum being present, Deputy Mayor Mark Horsman called the meeting to order at 7:00 p.m.

CARRIED

2020/107 2. **Approval of Agenda: As Presented**

Moved By: Joye Schoonbaert

Seconded By: Rob Schoonbaert

That Council approved the agenda.

CARRIED

2020/108 3. **Approval of Minutes:**

Moved By: Rob Schoonbaert

Seconded By: Joye Schoonbaert

That the minutes of the Regular Meeting of Council held March 4, 2020 be approved.

CARRIED

2020/109 3.1 **Approval of Special Meeting Minutes**

Moved By: Joye Schoonbaert

Seconded By: Logan Horsman

That the minutes from the Special Meeting of March 16, 2020, be approved as presented.

CARRIED

4. **Accounts Payable:**

Moved By: Logan Horsman

Seconded By: Rob Schoonbaert

CARRIED

2020/110

4.1 Cheque and Online Payment Approval**Moved By:** Logan Horsman**Seconded By:** Rob Schoonbaert

That Conexus Cheques #225 - #277 totaling \$37,867.04; Conexus Cheques for council remuneration #241-245 totaling \$1374.12; Online Conexus payments totaling \$15,452.61; including Online Conexus Payroll #195-198 totaling \$5483.99 and Online Conexus Payroll #199-202 totaling \$5731.00, be hereby approved.

2020/111

5. Reports: Approve Reports**Moved By:** Rob Schoonbaert**Seconded By:** Logan Horsman

That Council accept the verbal reports of the Deputy Mayor and Councilors and the written report by the CAO.

CARRIED

6. Old Business:

2020/112

6.1 Suma - VFF Insurance Coverage**Moved By:** Joye Schoonbaert**Seconded By:** Rob Schoonbaert

That Council decided to go with Plan B as per SUMA VFF insurance and not have the extra life insurance coverage at a cost \$968.00

CARRIED

2020/113

6.2 Sharon Martin - Lot 17 Mediation Dates**Moved By:** Logan Horsman**Seconded By:** Rob Schoonbaert

That the tentative mediation dates in regards to Lot 17 are delayed indefinitely due to COVID 19 pandemic.

CARRIED

2020/114

6.3 Hall - RFI**Moved By:** Joye Schoonbaert**Seconded By:** Rob Schoonbaert

That the CAO contact the people that we sent out the RFI's to fix the hall roof to extend to the 15th of April and have Hilderman's provide a quote to do the south side of the roof in both metal and shingles.

CARRIED

2020/115

6.4 Distillery - update**Moved By:** Logan Horsman**Seconded By:** Rob Schoonbaert

That Council accepts the verbal report from the CAO and instructs her to contact the Altus Group to accept their proposal to aid in the rezoning of 916 Railway Ave.

7. New Business

2020/115

7.1 March 2020 Financial Statement

Moved By: Rob Schoonbaert

Seconded By: Joye Schoonbaert

That the March 2020 financial statement be accepted as presented.

CARRIED

2020/116

7.2 Bank Reconciliation Statements

Moved By: Logan Horsman

Seconded By: Rob Schoonbaert

That the Conexus bank reconciliation statement, the CIBC Main bank reconciliation statement and the CIBC Reserve bank reconciliation statement be accepted as presented.

CARRIED

2020/117

7.3 Procurement and Purchasing Policy

Moved By: Logan Horsman

Seconded By: Rob Schoonbaert

That the Procurement and Purchasing policy be accepted as presented.

2020/118

7.4 Bobcat - lease payments

Moved By: Joye Schoonbaert

Seconded By: Rob Schoonbaert

That the CAO find out what the payout is to break the lease with the Bobcat.

CARRIED

2020/119

7.5 Blair's - emergency operation information

Moved By: Rob Schoonbaert

Seconded By: Logan Horsman

That Council accepts the Emergency Plan from Blair's as presented.

CARRIED

2020/120

7.6 FCM - travel fund request

Moved By: Logan Horsman

Seconded By: Joye Schoonbaert

That Council approves the payment of \$18.11 to be paid to FCM for the travel fund request.

CARRIED

2020/121

7.7 Bertram Scrivens Prior Martin - Evaluation of Claims

Moved By: Logan Horsman

Seconded By: Rob Schoonbaert

That Council accepts the written report from Bertram Scrivens Prior and Martin in regards to the statements of claims against the Village of Lipton that was to be given to the auditors.

CARRIED

Gloria Drevor would like to donate a bench to the village. She would arrange and pay for everything, including materials to install. Is considering a bench 48" in length, powder-coated metal. Expected installation in late Spring. Her contact # 306-250-6461.

2020/122

7.8 Park bench donation

Moved By: Rob Schoonbaert

Seconded By: Logan Horsman

That Council accepts the donation of a park bench from G. Drevor but the design must be approved by council before the installation.

CARRIED

2020/123

8. Correspondence:

Moved By: Logan Horsman

Seconded By: Joye Schoonbaert

That all correspondence be filed as provided.

CARRIED


2020/124

9. Adjourn

Moved By: Rob Schoonbaert

Seconded By: Logan Horsman

That the meeting be adjourned at 8:11 p.m.



Mayor



Chief Administrative Officer