

# Village of Lipton

## Meeting Minutes

June 22, 2022 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak  
Deputy Mayor - Mark Horsman  
Councillor - Logan Horsman - arrived at 7:33 p.m.  
Councillor Monica Knowles - via zoom - left at 8:22 p.m.  
Councillor - Stanley Norrish  
CAO - Wanda McLeod

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:03 p.m.

2022/129

2. **Approval of Agenda: As Presented**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

That Council approved and adopted the agenda.

CARRIED

3. **Approval of Minutes:**

2022/130

3.1 **June 1, 2022 Meeting Minutes**

**Moved By:** Stanley Norrish

**Seconded By:** Mark Horsman

That the minutes of the Regular Meeting of Council held June 1, 2022 be hereby approved.

CARRIED

4. **Financial:**

2022/131

4.1 **Cheque and Online Payment Approval**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

That cheque and online payments totaling \$83,701.70 be hereby approved.

CARRIED

2022/132

4.2 **Payroll**

**Moved By:** Stanley Norrish

**Seconded By:** Monica Knowles

That PP#11 in the amount of \$5,249.68 and PP#12 in the amount of \$5,609.50 be hereby approved.

CARRIED

2022/133

**4.3 Bank reconciliations**

**Moved By:** Stanley Norrish  
**Seconded By:** Monica Knowles

THAT the CIBC and Conexus Bank reconciliations for May 2022 are accepted as presented.

CARRIED

**4.4 NVWM**

TABLED

2022/134

**4.5 2021 Financials**

**Moved By:** Mark Horsman  
**Seconded By:** Monica Knowles

THAT the Village of Lipton hereby approve the audited consolidated financial statements and take full responsibility for the consolidated financial statements for the year ended December 31, 2021.

CARRIED

2022/135

**4.6 2022 Taxes**

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

THAT the 2022 Taxes will remain the same:  
Base tax : \$400.00 land  
\$700.00 improvement  
\$1,100.00 land and improvement  
6.5 Mill rate  
2.7 Mill rate factor - Commercial  
1.0 Mill rate factor - Residential

CARRIED

2022/136

**4.7 Budget**

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

THAT the budget is approved for the 2022 financial year.

CARRIED

2022/137

**5. Reports: Approve Reports**

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

That Council accept the verbal reports of the Mayor, Councilors and CAO.

CARRIED

2022/138      **6. Old Business:**  
**6.1 Roads**  
**6.2 Tender**  
**6.3 Fine Option Program**  
  
**Moved By:** Logan Horsman  
**Seconded By:** Mark Horsman  
  
THAT we approve the signing of the Fine Option Program for the 3 year term being June 16, 2022 to June 16, 2025.  
  
CARRIED

2022/139      **7. New Business**  
**7.1 Permit 22-001**  
  
**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman  
  
THAT Permit #22-001 - renovation, garage removal and rebuild is approved subject to PBI review and approval. Cost of the permit are PBI fees plus \$50.00 payable to the Village of Lipton plus a deposit cheque for \$2,000.00 to be held on file as per Bylaw 2019-01.  
  
CARRIED

2022/140      **7.1.1 Permit 22-002**  
  
**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman  
  
THAT Permit #22-002 - demo of existing garage and reloaction of garage from Osidge Street is approved subject to PBI review and approval. Cost of the permit is PBI fee plus \$50.00 payable to the Village of Lipton. Demo fee is 50.00 plus a deposit cheque for \$2,000.00 to be held on file as per Bylaw 2019-01  
  
CARRIED

2022/140      **7.2 Cage quotes - ICIP**  
  
TABLED

2022/140      **7.3 Bylaw - A Bylaw to Establish an Assessment Appeal Fee 1st read**  
  
**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish  
  
That Bylaw #04-2022 A Bylaw to Establish an Assessment Appeal Fee be read a first time  
  
CARRIED

2022/141      **7.4 Bylaw - A Bylaw to Establish an Assessment Appeal Fee 2nd read**  
  
**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman  
  
That Bylaw #04-2022 A Bylaw to Establish an Assessment Appeal Fee be read a second time  
  
CARRIED



2022/142

**7.5 Bylaw - A Bylaw to Establish an Assessment Appeal Fee**

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

That Bylaw #04-2022 A Bylaw to Establish an Assessment Appeal Fee be given three readings at this meeting.

CARRIED

2022/143

**7.6 Bylaw - A Bylaw to Establish an Assessment Appeal Fee 3rd Read**

**Moved By:** Logan Horsman  
**Seconded By:** Mark Horsman

That Bylaw #04-2022 A Bylaw to Establish an Assessment Appeal Fee be read a third time and adopted.

CARRIED

**7.7 Munisoft Quote(s)**

2022/144

**7.8 Bylaw - Civic Addressing - 1st read**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

That Bylaw #04-2022 A Bylaw to Provide for the Numbering of Houses and Other Buildings be read a first time

CARRIED

2022/145

**7.9 Bylaw - Civic Addressing - 2nd read**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

That Bylaw #03-2022 A Bylaw to Provide for the Numbering of Houses and Other Buildings be read a second time

CARRIED

2022/146

**7.10 Bylaw - Civic Addressing - 3 readings**

**Moved By:** Logan Horsman  
**Seconded By:** Mark Horsman

That Bylaw #03-2022 A Bylaw to Provide for the Numbering of Houses and Other Buildings be given three readings at this meeting.

CARRIED

2022/147

**7.11 Bylaw - Civic Addressing - 3rd reading**

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

That Bylaw #03-2022 A Bylaw to Provide for the Numbering of Houses and Other Buildings be read a third time and adopted.

CARRIED

- 8. Correspondence:
- 8.1 Rural Economic Development and Rural Broadband Strategy
- 8.2 SAMA - 2022 Primary Audit Report
- 8.3 Prairie Coop - grass cutting request

TABLED

2022/148

- 8.4 RCMP - weekly reports
- 8.5 File correspondence

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

That all correspondence be filed as provided.

CARRIED

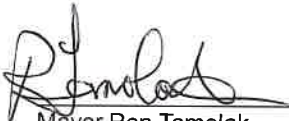
2022/149

- 9. Adjourn

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

That the meeting be adjourned at 9:52 p.m.

CARRIED

  
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Mayor Ron Tomolak

  
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Wanda McLeod CAO

Date: July 6, 2022