

**Village of Lipton**  
**Meeting Minutes**  
**March 24, 2021 - Regular - 07:00 PM**

Present: Mayor Ron Tomolak  
 Deputy Mayor - Mark Horsman  
 Councillor - Logan Horsman  
 Councillor - Stanley Norrish  
 CAO - Wanda McLeod

Absent - Councillor Monica Knowles

**1. Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:08 p.m.

2021/55

**2. Approval of Agenda: As Presented**

**Moved By:** Mark Horsman

**Seconded By:** Stanley Norrish

That Council approve and adopt the agenda as presented.

CARRIED

2021/56

**3. Approval of Minutes:**

**3.1 March 3, 2021**

**Moved By:** Stanley Norrish

**Seconded By:** Mark Horsman

THAT the minutes of the regular meeting on March 3, 2021 are approved as presented.

CARRIED

2021/57

**4. Financial**

**4.1 Payroll - Staff**

**Moved By:** Mark Horsman

**Seconded By:** Logan Horsman

THAT payroll for staff PP#5 is approved in the amount of \$4,498.11.

CARRIED

2021/58

**4.1.1 Cheque and Online Payment Approval**

**Moved By:** Logan Horsman

**Seconded By:** Stanley Norrish

That cheques 631 to 652 and online payments 912 to 917 and FD reimbursement from reserve account totalling \$19,703.83 be hereby approved.

CARRIED

2021/59

**4.2 Fire Department Expenses**

**Moved By:** Stanley Norrish  
**Seconded By:** Mark Horsman

THAT Council approves the transfer from the Fire Department Reserve account to the Conexus Credit Union General account to cover the expenses of Joye Schoonbaert - Canada Post \$26.78;  
Dollarama \$38.63;  
Dollarama \$37.24  
Total of \$102.65.

CARRIED

2021/60

**4.3 Staff review - Barteski**

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

THAT the 6 month probation has been completed for employee Barteski and we approve a 5% increase to \$21 /hour effective March 10, 2021.

CARRIED

2021/61

**4.4 Holiday Pay 2020**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

THAT Council approves and is aware of the holiday pay paid out to former employee Chris Reynolds in the amount of \$3,634.86 he was owed/entitled to and THAT FURTHERMORE the amount of \$2,955.60 was added to Employee Steve Enser entitled holiday days on PP# 16 2020 to avoid any holiday pay confusion. This moment forward the amounts of Holiday pay will be shown on timecards and accrued as currently available. No other amounts of holiday pay will be owed other than those shown.

CARRIED

2021/62

**4.5 Reserve account**

**Moved By:** Stanley Norrish  
**Seconded By:** Logan Horsman

THAT we acknowledge and approved off the funds transfer from Conexus Credit Union General Account to Reserve Account in August 2020 in the amount of \$11,188.59 that represents what was allocated in reserves at that time. These funds were used to open the account and to separate reserves from general funds for easier tracking and use.

CARRIED

2021/64

**5. Reports: Approve Reports**

**Moved By:** Mark Horsman  
**Seconded By:** Logan Horsman

That Council accept the verbal reports of the Mayor, Councilors Maintenance and CAO.

CARRIED

2021/63

**5.1 Notary Public**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

THAT Council approves the payment of \$200.00 and the purchase of a stamp for the CAO to be a Notary Public and the services will be offered from the office for a fee of \$10.00.

CARRIED

**6. Old Business:**

**6.1 Logo - updated**

2021/64

**6.2 Mural on shop wall**

**Moved By:** Mark Horsman  
**Seconded By:** Stanley Norrish

THAT approval is provided for Emma Gebhart to paint a mural on the shop wall at the cost of \$1,000.00.

CARRIED

**7. New Business**

**7.1 Business cards**

**7.2 Utility arrears**

2021/65

**7.3 Tax arrears**

**Moved By:** Logan Horsman  
**Seconded By:** Stanley Norrish

THAT TAXervice be authorized to begin proceedings on the following three (3) roll numbers:  
Roll #94 LOT 2-4 BLK 6 PLAN 62666  
Roll#151 LOT 3 BLK 13 PLAN DD4894  
Roll#224 PARCEL E 101717748

CARRIED

**7.4 Lipton Fire Department**

2021/66

**8. Correspondence:****Moved By:** Mark Horsman**Seconded By:** Stanley Norrish

That all correspondence be filed as provided.

CARRIED

**8.1 RCMP - weekly reports****8.2 Deer Creek - EMO****8.3 NVWM****8.4 PVSD**

TABLED

**8.5 Sask Housing Authority - Lipton Housing****8.6 Communities in Bloom****8.7 Sasktel****8.8 SGI****8.9 Planter request**

2021/67

**9. Adjourn****Moved By:** Mark Horsman**Seconded By:** Stanley Norrish

That the meeting be adjourned at 8:27 p.m.

CARRIED

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Mayor Ron Tomolak

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Wanda McLeod CAO

Date: April 7, 2021