

Village of Lipton

Meeting Minutes

October 15, 2025 - Regular Meeting - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Logan Horsman
Councillor - Mark Horsman
Councillor - Glendon Lewis via Zoom
Councillor - Stanley Norrish
CAO - Wanda McLeod
Assistant - Jenarae Spence

1. **Call To Order**

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:03 p.m.

2025/208

2. **Approval of Agenda: As Presented**

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT Council approves the agenda as presented.

CARRIED

3. **Approval of Minutes:**

2025/209

3.1 **October 1, 2025 Meeting Minutes**

Moved By: Logan Horsman

Seconded By: Stanley Norrish

That the minutes of the Regular Meeting of Council held October 1, 2025 be approved.

CARRIED

4. **Financial:**

2025/210

4.1 **Cheque and Online Payment Approval**

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT cheques and online payments are hereby approved as follows:

Batch #	Description	Amount
2025-00051	Oct 15 Meeting	\$17,719.87

CARRIED

2025/211

4.2 **Payroll**

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT Payroll is hereby approved as presented:

Pay Period	Description	Amount
PP#20	Staff Sept 17-30, 2025	\$5,609.38

CARRIED

RY *QOH*

2025/212

4.3 Budgetary Control

5. Reports: Approve Reports

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT Council accept the verbal reports of the Mayor, Councillors and CAO.

CARRIED

2025/213

5.1 Bulk Water Fill Report September 2025

5.2 LIP 25-601 Unsafe Condition Permit

Moved By: Stanley Norrish

Seconded By: Mark Horsman

THAT the charges regarding LIP 25-601 will be invoiced to the homeowner for the second inspection so the Village will cover 1/2 of the invoice and the homeowner will cover the other 1/2 resulting in a charge of \$235.00 to be invoiced.

CARRIED

Mayor Tomolak declared a conflict and stepped out of the meeting at 7:46 pm. Deputy Mayor L. Horsman assumed Chair.

2025/214

5.3 Donation disbursement

Moved By: Stanley Norrish

Seconded By: Mark Horsman

WHEREAS the Village of Lipton received a \$1,500.00 donation from Municipal Sewer to be applied where council prefers.

THEREFORE BE IT RESOLVED that the donation received shall be provided in part to The Lipton School SCC in the amount of \$750.00 and to the Lipton Curling Rink in the amount of \$750.00.

CARRIED

Mayor Tomolak returned to meeting at 7:50 pm and resumed Chair.

2025/215

6. Old Business:

6.1 TAXervice

Moved By: Logan Horsman

Seconded By: Stanley Norrish

THAT TAXervice, on behalf of the Village of Lipton, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 25-BLK/PAR 3-PLAN 62666 EXT 0,

LOT 26-BLK/PAR 3-PLAN 62666 EXT 0,

142097058, 142097047

CARRIED

RJ OH

6.2 Cemetery Bylaw 2025-10

That Bylaw #2025-10 Cemetery Bylaw be read a first time.

TABLED

6.3 Cemetery Bylaw 2025-10

That Bylaw #2025-10 Cemetery Bylaw be read a second time.

6.4 Cemetery Bylaw 2025-10

That Bylaw #2025-10 Cemetery Bylaw be given three readings at this meeting.

6.5 Cemetery Bylaw 2025-10

That Bylaw #2025-10 be read a third time and adopted.

2025/216

6.6 Human Resource Policy #2025-02

Moved By: Stanley Norrish

Seconded By: Logan Horsman

WHEREAS, the Village of Lipton recognizes the importance of maintaining a comprehensive and up-to-date Human Resource Policy Manual that reflects current employment laws, best practices, and organizational values;
BE IT RESOLVED THAT the Council of the Village of Lipton hereby approves and adopts the revised Human Resource Policy Manual, effective October 15, 2025, and directs the CAO to ensure its implementation and distribution to all employees;
BE IT FURTHER RESOLVED THAT any future amendments to the Human Resource Policy Manual shall be presented to Council for review and approval prior to implementation.

CARRIED

7. New Business

2025/217

7.1 Legion - November 11 Rental of Hall

Moved By: Logan Horsman

Seconded By: Mark Horsman

THAT the Council will provide the Lipton Community Hall to the Lipton Dysart Legion Group at no cost for November 11, 2025 Remembrance Day Ceremony and evening Bingo.

CARRIED

2025/218

7.2 Permit LIP25-003

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT Permit LIP25-003 for installation of solar panels is hereby approved provided all Professional Building Inspection Codes are followed and abides with Bylaw 05-2023 The Building Bylaw. All associated costs will be applied: \$50.00 Village of Lipton permit application fee and all costs from Professional Building Inspectors.

CARRIED



2025/219

7.3 Permit LIP25-004

Moved By: Mark Horsman

Seconded By: Glendon Lewis

THAT Permit LIP25-004 for installation of solar panels is hereby approved provided all Professional Building Inspection Codes are followed and abides with Bylaw 05-2023 The Building Bylaw. All associated costs will be applied: \$50.00 Village of Lipton permit application fee and all costs from Professional Building Inspectors.

CARRIED

8. Correspondence:

8.1 RCMP - reports

8.2 Saskatchewan Order of Merit and Volunteer Medals

8.3 NVWM

2025/220

8.4 File Correspondence:

Moved By: Stanley Norrish

Seconded By: Logan Horsman

THAT all correspondence be filed as provided.

CARRIED

2025/221

9. Adjourn

Moved By: Mark Horsman

That the meeting be adjourned at 8:49 p.m.

CARRIED


Mayor Ron Tomolak


Wanda McLeod CAO

Date: October 29, 2025

