

Village of Lipton

Meeting Minutes

January 6, 2021 - Regular Meeting of Council - 07:00 PM

Present: Mayor Ron Tomolak
Deputy Mayor - Mark Horsman
Councillor - Logan Horsman
Councillor - Stanley Norrish
CAO - Wanda McLeod

Absent - Councillor Monica Knowles

1. Call To Order

A quorum being present, Mayor Ron Tomolak called the meeting to order at 7:03 p.m.

2021/1

2. Approval of Agenda: As Presented

Moved By: Mark Horsman

Seconded By: Logan Horsman

That Council approved the agenda.

CARRIED

2021/2

3. Approval of Minutes:

Moved By: Logan Horsman

Seconded By: Stanley Norrish

That the minutes of the Regular Meeting of Council held December 16, 2020 be approved.

CARRIED

4. Financial

2021/3

4.1 Cheque and Online Payment Approval

Moved By: Logan Horsman

Seconded By: Mark Horsman

That Conexus Cheques #570-588 totalling \$2,031.47; Online payments #846-855 for \$10,380.09 totalling \$12,411.56 for end of December be hereby approved.

THAT Conexus Cheques and online payments totalling \$27,740.24 be hereby approved.

CARRIED

2021/4

4.2 Payroll

Moved By: Mark Horsman

Seconded By: Stanley Norrish

THAT PP#25 in the amount of \$4,065.20; PP#26 in the amount of \$4,584.11; PP#12 Council Pay for \$1,503.20 be hereby approved.

CARRIED

2021/5

4.3 Bank Recs

Moved By: Stanley Norrish
Seconded By: Mark Horsman

THAT the bank reconciliations for the Conexus General and Reserve accounts as well as the CIBC General and Reserve accounts are hereby accepted as provided for November 2020.

CARRIED

4.4 Budgetary Control

4.5 Wage discussion

TABLED

2021/6

4.6 Wage allocation

Moved By: Mark Horsman
Seconded By: Stanley Norrish

THAT Council approves to allocate 20% of the Administration wages and benefits, 50% of the Maintenance staff wages and benefits and 5% of the summer student wages and benefits to the Sewer and Water Department. Council also approves the allocation of 40% of the shop/office utility expenses to the Fire Department.

CARRIED

2021/7

4.7 Reserve allocation

Moved By: Logan Horsman
Seconded By: Mark Horsman

THAT the surplus in the amount of \$165,570.23 be moved to general reserves.

CARRIED

2021/8

5. Reports: Approve Reports

Moved By: Stanley Norrish
Seconded By: Logan Horsman

That Council accept the verbal reports of the Mayor, Councilors and CAO.

CARRIED

6. Old Business:

2021/9

6.1 TAXervice

Moved By: Stanley Norrish
Seconded By: Logan Horsman

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:
Roll 54000 LOT 20-BLK/PAR 3-PLAN 62666 EXT 0 Title No. 141271882

Roll 76000 LOT 1-BLK/PAR 5-PLAN 62666 EXT 0
 LOT 2-BLK/PAR 5-PLAN 62666 EXT 0 Title No. 126026311
 126026265
 Roll 164000 LOT 6-BLK/PAR 14-PLAN ER1478 EXT 12 Title No. 104353747
 Roll 170000 LOT 1-BLK/PAR 15-PLAN ER1478 EXT 0 Title No. 107587020
 126939280

CARRIED

7. New Business

2021/10

7.1 Auditor for 2021

Moved By: Mark Horsman
Seconded By: Logan Horsman

THAT Council appoints Sensus Chartered Professional Accountants Ltd as the auditors for 2021.

CARRIED

2021/11

7.2 Solicitors

Moved By: Stanley Norrish
Seconded By: Mark Horsman

THAT council appoints Bertam Scrivens Prior and Martin as the solicitors for the Village of Lipton 2021.

CARRIED

2021/12

7.3 Banking

Moved By: Logan Horsman
Seconded By: Stanley Norrish

THAT Conexus Credit Union be appointed as the Village's Main financial institution and CIBC as a secondary financial institution due to Grant payments.

CARRIED

2021/13

7.4 Outstanding Water/Sewer Accounts - transfer to taxes

Moved By: Mark Horsman
Seconded By: Logan Horsman

THAT Council provides the authority to the CAO to transfer the outstanding water and sewer accounts to the tax roll if not paid by March 31, 2021. The CAO will send registered letters to the homeowners informing them of this decision.

CARRIED

2021/14

7.5 Outstanding A/R - transfer to taxes

Moved By: Logan Horsman
Seconded By: Mark Horsman

THAT Council instructs the CAO to transfer the outstanding Accounts Receivable amounts to the corresponding Tax Rolls.

CARRIED

2021/15

8. Correspondence:

Moved By: Mark Horsman

Seconded By: Logan Horsman

That all correspondence be filed as provided.

CARRIED

8.1 RCMP - weekly reports

8.2 Hudson Bay Route Association

8.3 NVWMA

8.4 APAS

8.5 CIF

8.6 Municipalities of Sask

8.7 East Central Trans Planning Committee

2021/16

9. Adjourn

Moved By: Mark Horsman

Seconded By: Stanley Norrish

That the meeting be adjourned at 7:44 p.m.

CARRIED



Mayor; Ron Tomolak



Chief Administrative Officer; Wanda McLeod

Jan 20, 2021